



ELBI Number: 7031

# TEXAS DEPARTMENT OF LICENSING AND REGULATION

*Licensing Division*

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871

Web site: [www.tdlr.texas.gov](http://www.tdlr.texas.gov)

DECEMBER 21 2016

**DANNY CADENA  
CITY OF AUSTIN - AUSTIN WATER  
625 E 10TH ST STE 500  
AUSTIN TX 78701-2612**

ELBI Number: 7031  
Equipment Number: 28444

Date of Inspection: 10/04/16

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for GLEN BELL SERVICE CENTER

The Department received the Elevator Equipment Report of Inspection referenced above on DECEMBER 21 2016. However, the report is incomplete.

The following information is required to continue processing the report:

- \* The payment submitted was insufficient. The fee to process a report of inspection and receive a certificate of compliance is \$20. The report must be submitted within 60 days of the date of inspection. The late fee(s) are \$10 for every 30 day period that the report of inspection is late. The amount required to continue processing your report is \$ 30.00.

You must return a copy of this letter with the Elevator Equipment Report of Inspection completed with all required information and attachments by JANUARY 20 2017. Failure to resolve this matter may result in this case being forwarded to the Enforcement Division of TDLR, where administrative penalties of up to \$5000 per violation, per day, may be assessed. If you have questions, please contact the Department by email at [cs.elevators.escalators@tdlr.texas.gov](mailto:cs.elevators.escalators@tdlr.texas.gov) or by phone at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division

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*Mike Arismendez - Chair*