



TEXAS DEPARTMENT OF LICENSING AND REGULATION

Licensing Division

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871

Web site: www.license.state.tx.us

AUGUST 28 2012

RUDY CHINCHILLA
HTA SUGAR LAND LLC
1900 WEST LOOP S STE 1300
HOUSTON TX 77027-3218

ELBI Number: 13080
Inspection Date: 07/20/12

Decal Number: 39464

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for SUGAR LAND MEDICAL BUILDING II

The Department received the Report of Inspection referenced above on AUGUST 24 2012. However, the report is incomplete.

The following information is required to continue processing the report:

- * The payment submitted was insufficient. The fee to process a report of inspection and receive a certificate of compliance is \$20. The report must be submitted within 90 days of the date of inspection. The late fee(s) are \$10 for every 30 day period that the report of inspection is late. The amount required to continue processing your report is \$ 20.00.
- * Please have the owner or owner's agent sign the report of inspection form.

You must return a copy of this letter with the Report of Inspection completed with all required information and attachments by SEPTEMBER 27 2012.

Failure to resolve this matter may result in this case being forwarded to the Enforcement Division of TDLR, where administrative penalties of up to \$5000 per violation, per day, may be assessed. If you have questions, please contact the Department by email at customer.service@license.state.tx.us or by phone at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division

Frank S. Denton, Chair - Conroe, Texas

LuAnn Morgan - Midland, Texas
Mike Arismendez - Shallowater, Texas

Fred Moses - Plano, Texas
Lilian Norman-Keeney - Taylor Lake Village, Texas

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