



ELBI Number: 44764

# Texas Department of Licensing and Regulation

*Licensing Division*

*P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871*

*Web site: [www.tdlr.texas.gov](http://www.tdlr.texas.gov)*

MAY 01 2023

MIKE ROBINSON  
CITY OF AUSTIN AVIATION DEPT  
3600 PRESIDENTIAL BLVD STE 411  
AUSTIN TX 78719

ELBI Number: 44764  
Equipment Number: 109356

Date of Inspection: 01/10/23

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for MAINTENANCE HEADQUARTERS

The Department received the Elevator Equipment Report of Inspection referenced above on MARCH 15 2023. However, the report is incomplete.

The following information is required to continue processing the report:

- \* Your payment was insufficient. The fee to process an inspection report and receive a certificate of compliance is \$20. If the report is not submitted within 60 days of the date of inspection, late fees will be charged. Late fees are \$10 for every 30-day period after the 60 days. The amount required to continue processing your report is  
\$ 10.00.

You must return a copy of this letter with any requested information. You can submit required attachments via TDLR webform at <https://www.tdlr.texas.gov/help>. You may also contact Customer Service for assistance at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division