



ELBI Number: 14446

Texas Department of Licensing and Regulation

Licensing Division

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871

Web site: www.tdlr.texas.gov

FEBRUARY 16 2023

TAMMY CHURCH
980 HAMMOND DR STE 500
ATLANTA GA 30328-8186

ELBI Number: 14446
Equipment Number: 33493

Date of Inspection: 01/16/23

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for INTOWN SUITES - SUGARLAND

The Department received the Elevator Equipment Report of Inspection referenced above on FEBRUARY 16 2023. However, the report is incomplete.

The following information is required to continue processing the report:

- * Your payment was insufficient. The fee to process an inspection report and receive a certificate of compliance is \$20. If the report is not submitted within 60 days of the date of inspection, late fees will be charged. Late fees are \$10 for every 30-day period after the 60 days. The amount required to continue processing your report is
\$ 20.00.

You must return a copy of this letter with any requested information. You can submit required attachments via TDLR webform at <https://www.tdlr.texas.gov/help>. You may also contact Customer Service for assistance at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division