



TEXAS DEPARTMENT OF LICENSING AND REGULATION

Licensing Division

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871

Web site: www.tdlr.texas.gov

DECEMBER 01 2014

**DEBBIE HOKE
BEST WESTERN
7440 MEMORIAL BLVD
PORT ARTHUR TX 77642-8097**

ELBI Number: 35289
Inspection Date: 04/01/14

Decal Number: 73862

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for QUALITY INN & SUITES

The Department received the Report of Inspection referenced above on NOVEMBER 24 2014. However, the report is incomplete.

The following information is required to continue processing the report:

- * The payment submitted was insufficient. The fee to process a report of inspection and receive a certificate of compliance is \$20. The report must be submitted within 60 days of the date of inspection. The late fee(s) are \$10 for every 30 day period that the report of inspection is late. The amount required to continue processing your report is \$ 20.00.

You must return a copy of this letter with the Report of Inspection completed with all required information and attachments by DECEMBER 31 2014. Failure to resolve this matter may result in this case being forwarded to the Enforcement Division of TDLR, where administrative penalties of up to \$5000 per violation, per day, may be assessed. If you have questions, please contact the Department by email at customer.service@license.state.tx.us or by phone at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division