



ELBI#: 231

TEXAS DEPARTMENT OF LICENSING AND REGULATION

Licensing Division

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871
www.license.state.tx.us

LATE FILING NOTICE

08/12/2011

COTTA, FRANK
5350 S STAPLES ST STE 319
CORPUS CHRISTI TX 78411-4654

Decal#: 30911

RE: COTTA PROPERTY MANAGEMENT
SANTA FE PROFESSIONAL BUILDING
1315 SANTA FE
CORPUS CHRISTI TX 78404

Date of Inspection: 12/14/2010

Thank you for having your elevator(s), escalator(s), or related equipment inspected as required by § 754.019 of the Texas Health & Safety Code. Unfortunately, we have yet to receive the completed inspection documentation from you. We are sending you this notice to assist you in completing the process.

Not later than the 60th day after the inspection, the owner or owner's agent must file:

1. A completed Elevator Equipment Inspection Form (obtained from your inspector), for each elevator, escalator or piece of related equipment;
2. if applicable, written documentation verifying that all violations cited on the inspection reports are now in compliance; and
3. all applicable fees:
 - \$20 for each piece of equipment
 - Delay/Waiver fee of \$50 per violation (if applicable)
 - **Late fee of \$10 for every 30 day period for each inspection report filed after the 90th day from date of inspection (if applicable)**

NOTE: Pay total amount of all fees owed by check or money order made payable to Texas Department of Licensing & Regulation.

Your timely response may help you to avoid enforcement action. If you do not comply with this notice, you may be subject to administrative penalties of up to \$5,000 per day for each violation in accordance with Texas Occupations Code, Chapter 51. For detailed instructions on what to do - go to www.license.state.tx.us/elevator/ele001.pdf

If you have any questions or need further assistance, please contact the Department at elevators.escalators@license.state.tx.us or at (800) 803-9202.