



ELBI Number: 39265

# TEXAS DEPARTMENT OF LICENSING AND REGULATION

*Licensing Division*

*P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871*

*Web site: [www.tdlr.texas.gov](http://www.tdlr.texas.gov)*

JUNE 13 2018

**WINDSOR CITYLINE  
PROPERTY MANAGER  
1250 HUNT ST  
RICHARDSON TX 75082-0007**

ELBI Number: 39265  
Equipment Number: 92326

Date of Inspection: 05/17/18

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for WINDSOR CITYLINE

The Department received the Elevator Equipment Report of Inspection referenced above on JUNE 08 2018. However, the report is incomplete.

The following information is required to continue processing the report:

- \* Name of contact person to whom all correspondence should be addressed.

You must return a copy of this letter with the Elevator Equipment Report of Inspection completed with all required information and attachments by JULY 13 2018. Failure to resolve this matter may result in this case being forwarded to the Enforcement Division of TDLR, where administrative penalties of up to \$5000 per violation, per day, may be assessed. If you have questions, please contact the Department by email at [cs.elevators.escalators@tdlr.texas.gov](mailto:cs.elevators.escalators@tdlr.texas.gov) or by phone at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division

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*Mike Arismendez - Chair*