



TEXAS DEPARTMENT OF LICENSING AND REGULATION

Licensing Division

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871

Web site: www.tdlr.texas.gov

JANUARY 12 2015

**OCEANEERING HIGH BAY 3 OFFICES
ROBERT HURST
11917 FM 529 RD
HOUSTON TX 77041-3000**

ELBI Number: 38629
Inspection Date: 11/06/14

Decal Number: 84801

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for OCEANEERING HIGH BAY 3 OFFICES

The Department received the Report of Inspection referenced above on JANUARY 09 2015. However, the report is incomplete.

The following information is required to continue processing the report:

- * The payment submitted was insufficient. The fee to process a report of inspection and receive a certificate of compliance is \$20. The report must be submitted within 60 days of the date of inspection. The late fee(s) are \$10 for every 30 day period that the report of inspection is late. The amount required to continue processing your report is \$ 30.00.
- * Please have the owner or owner's agent sign the report of inspection form.

You must return a copy of this letter with the Report of Inspection completed with all required information and attachments by FEBRUARY 11 2015.

Failure to resolve this matter may result in this case being forwarded to the Enforcement Division of TDLR, where administrative penalties of up to \$5000 per violation, per day, may be assessed. If you have questions, please contact the Department by email at customer.service@tdlr.texas.gov or by phone at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division

Mike Arismendez - Chair