



ELBI Number: 7963

TEXAS DEPARTMENT OF LICENSING AND REGULATION

Licensing Division

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871

Web site: www.tdlr.texas.gov

FEBRUARY 23 2018

**TERESA JARVISE
I STAR FINANCIAL
1301 SOLANA BLVD STE 1400
ROANOKE TX 76262-0015**

ELBI Number: 7963
Equipment Number: 26715

Date of Inspection: 02/08/18

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for 2901 KINWEST

The Department received the Elevator Equipment Report of Inspection referenced above on FEBRUARY 16 2018. However, the report is incomplete.

The following information is required to continue processing the report:

- * Owner phone number
- * Owner address

You must return a copy of this letter with the Elevator Equipment Report of Inspection completed with all required information and attachments by MARCH 25 2018. Failure to resolve this matter may result in this case being forwarded to the Enforcement Division of TDLR, where administrative penalties of up to \$5000 per violation, per day, may be assessed. If you have questions, please contact the Department by email at cs.elevators.escalators@tdlr.texas.gov or by phone at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division

Mike Arismendez - Chair

letter_lic.dif