



ELBI Number: 17642

TEXAS DEPARTMENT OF LICENSING AND REGULATION

Licensing Division

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871

Web site: www.tdlr.texas.gov

AUGUST 18 2017

**BANK OF AMERICA
FACILITIES MANAGER
4500 AMON CARTER BLVD
FORT WORTH TX 76155-2202**

ELBI Number: 17642
Equipment Number: 60858

Date of Inspection: 03/14/17

Re: Request For Information for Certificate of Compliance for an Elevator, Escalator, or Related Equipment for BANK OF AMERICA

The Department received the Elevator Equipment Report of Inspection referenced above on AUGUST 16 2017. However, the report is incomplete.

The following information is required to continue processing the report:

- * The payment submitted was insufficient. The fee to process a report of inspection and receive a certificate of compliance is \$20. The report must be submitted within 60 days of the date of inspection. The late fee(s) are \$10 for every 30 day period that the report of inspection is late. The amount required to continue processing your report is \$ 40.00.
- * Please have the owner or owner's agent sign the report of inspection form.
- * Please provide building owner name, address and phone number.
- * Name of contact person to whom all correspondence should be addressed.

You must return a copy of this letter with the Elevator Equipment Report of Inspection completed with all required information and attachments by SEPTEMBER 17 2017. Failure to resolve this matter may result in this case being forwarded to the Enforcement Division of TDLR, where administrative penalties of up to \$5000 per violation, per day, may be assessed. If you have questions, please contact the Department by email at cs.elevators.escalators@tdlr.texas.gov or by phone at 512-463-6599 or 800-803-9202.

Thank you,

Licensing Division

Mike Arismendez - Chair