



TEXAS DEPARTMENT OF LICENSING AND REGULATION

Licensing Division

P. O. Box 12157 • Austin, Texas 78711 • (512) 463-6599 • (800) 803-9202

Fax: (512) 475-2871 • Email: cs.elevators.escalators@tdlr.texas.gov • Web site: www.tdlr.texas.gov

LATE FILING NOTICE

07/15/2014

**VIRGIL SIMONS
PCD MANAGEMENT LLC
15958 CITY WALK STE 220
SUGAR LAND TX 77479-6584**

Decal #: 69287

Date of Inspection: 05/06/2014

**RE: PCD MANAGEMENT LLC
SUGAR LAND TOWN SQUARE-BUILDING H
2150 TOWN SQUARE
SUGAR LAND TX 77479**

Thank you for having your elevator(s), escalator(s), or related equipment inspected as required by § 754.019 of the Texas Health & Safety Code. Unfortunately, we have yet to receive the completed inspection documentation from you. We are sending you this notice to assist you in completing the process.

Not Later than the 30th day after the inspection, the owner or owner's agent must file:

A completed Elevator Equipment Inspection Form (obtained from your inspector), for each elevator, escalator or piece of related equipment; and

All applicable fees:

- \$20 for each piece of equipment
- Delay/Waiver fee of \$50 per violation (if applicable)
- Late fee of \$10 of every 30 day period for each inspection report filed after the 60th day from the date of inspection (if applicable)

NOTE: Pay total amount of all fees owed by check or money order made payable to Texas Department of Licensing & Regulation.

Your timely response to this notice will help you to avoid enforcement action. If you do not comply with this notice, you may be subject to administrative penalties of up to \$5,000 per day for each violation in accordance with Texas Occupations Code, Chapter 51. For detailed instructions on what to do - go to www.tdlr.texas.gov/elevator/ele001.pdf

If you have any questions or need further assistance, please contact the Department at cs.elevators.escalators@tdlr.texas.gov or at (800) 803-9202.