



ELBI#: 31933

# TEXAS DEPARTMENT OF LICENSING AND REGULATION

Licensing Division

P.O. Box 12157 - Austin, Texas 78711-2157 - (512) 463-6599 - (800) 803-9202 - fax (512) 475-2871  
www.license.state.tx.us

## FILING NOTICE

06/27/2013

VIRGIL SIMONS  
PCD MANAGEMENT LLC  
15958 CITY WALK STE 220  
SUGAR LAND TX 77479-6584

Decal#: 69287

RE: PCD MANAGEMENT LLC  
SUGAR LAND TOWN SQUARE-BUILDING H  
2150 TOWN SQUARE  
SUGAR LAND TX 77479

Date of Inspection: 05/28/2013

Thank you for having your elevator(s), escalator(s), or related equipment inspected as required by § 754.019 of the Texas Health & Safety Code. We are sending you this notice to assist you in completing the process.

**Not later than the 60th day after the inspection, the owner or owner's agent must file:**

1. A completed Elevator Equipment Inspection Form (obtained from your inspector), for each elevator, escalator or piece of related equipment;
2. if applicable, written documentation verifying that all violations cited on the inspection reports are now in compliance; and
3. all applicable fees:
  - \$20 for each piece of equipment
  - Delay/Waiver fee of \$50 per violation (if applicable)
  - Late fee of \$10 for every 30 day period for each inspection report filed after the 90th day from date of inspection (if applicable)

**NOTE:** Pay total amount of all fees owed by check or money order made payable to Texas Department of Licensing & Regulation.

Your timely response to this notice will help you to avoid Late Filing Fees and/or enforcement action. For detailed instructions on what to do - go to [www.license.state.tx.us/elevator/ele001.pdf](http://www.license.state.tx.us/elevator/ele001.pdf)

If you have any questions or need further assistance, please contact the Department at [elevators.escalators@license.state.tx.us](mailto:elevators.escalators@license.state.tx.us) or at (800) 803-9202.