

**Texas Department of Licensing and Regulation**  
**HEARING INSTRUMENT FITTERS AND DISPENSERS**  
**ADVISORY BOARD MEETING**

Thursday, February 7, 2019 - 10:00 a.m.  
North Campus, 1st Floor Public Meeting Room #125E  
1106 Clayton Lane, Austin, Texas

**AGENDA**

**If you are planning to attend this meeting and need auxiliary aids, services or materials in an alternate format, contact the Texas Department of Licensing and Regulation at least 5 working days before the meeting date. Phone: (512) 463-6599, FAX: (512) 475-2874, E-MAIL: [open.meetings@tdlr.texas.gov](mailto:open.meetings@tdlr.texas.gov), TDD/RELAY TEXAS: 1-800-relay-VV (for voice), 1-800-relay-TX (for TDD.)**

Watch the meeting on TDLR's YouTube channel at  
<https://www.youtube.com/user/TexasLicensing>

- A. Call to Order
- B. Roll Call, Certification of Quorum, and Introductions
- C. Approval of Minutes – May 30, 2018 Meeting
- D. Public Comment  
\*\*Any person wishing to address the Advisory Board should complete a Public Comment Form and submit it to the Advisory Board Support Staff\*\*
- E. Staff Reports
  - 1. Licensing Division
    - a. Statistics
  - 2. Customer Service Division
    - a. Statistics
  - 3. Enforcement Division
    - a. Case Highlights
    - b. Statistics
  - 4. Education and Examination Division
    - a. Audit Activities
    - b. Statistics
  - 5. Regulatory Program Management Division
    - a. Update and discussion regarding Hearing Instrument Fitters and Dispensers program activities
    - b. Public Outreach
    - c. Personnel Update
    - d. Medical and Health Professions Section Update
  - 6. Executive Office
    - a. Overview of TDLR's Strategic Plan for Fiscal Years 2019-2023
    - b. Overview of TDLR's Legislative Appropriations Request for Fiscal Years 2020-2021

c. Communication Outreach Statistics

- F. Discussion and possible recommendations regarding proposed amendments to existing rules at 16 Texas Administrative Code (TAC), Chapter 112, Subchapter F, §§112.50, 112.52, and 112.53, related to the Hearing Instrument Fitters and Dispensers program. The proposed rules implement H.B. 4007, 85<sup>th</sup> Legislature, Regular Session (2017) and make other clean-up changes regarding the temporary training permits. This agenda item includes discussion of the public comments received on the proposed rules.
- G. Discussion and possible recommendations regarding proposed amendments to existing rule at 16 Texas Administrative Code (TAC), Chapter 112, Subchapter C, §112.25, related to the Hearing Instrument Fitters and Dispensers program. The proposed rule updates the requirements regarding examination proctors and includes recommendations from the Education and Examination Workgroup.
- H. Update from workgroup and possible recommendations:
  - 1. Standard of Care Workgroup – Review and study of American National Standards Institute (ANSI) standards and rules under 16 Texas Administrative Code (TAC) Chapter 112, regarding audiometric testing and audiometric test rooms.
- I. Recommendations for agenda items for next Board meeting
- J. Discussion of date, time, and location of next Board meeting
- K. Adjournment

# Hearing Instrument Fitters and Dispensers Advisory Board

Meeting of February 7, 2019  
North Campus, 1<sup>st</sup> Floor Public Meeting Room  
1106 Clayton Lane, Austin, Texas

## Summary of Minutes

Presiding Officer Ben Norris called the meeting to order at 10:00 a.m.

Presiding Officer Ben Norris moved to agenda item B., Roll Call, Certification of Quorum, and Introductions. Board Members Ben Norris, Jesus Rangel, Richard Davila, Gary Haun, Detra Stewart and Amy Trost were present. Board members TJ McDow, Jackie Cooper and James Fowler were absent. A quorum was present.

Presiding Officer Ben Norris moved to agenda item C., Approval of the Minutes – May 30, 2018. Board member Amy Trost, seconded by Gary Haun, made a motion to accept the minutes as presented. Motion passed by a unanimous vote.

Presiding Officer Ben Norris moved to agenda item D., Public Comment. There were no public comments.

Presiding Officer Ben Norris moved to agenda item E., Staff Reports – Carla James, Deputy Executive Director, provided the Licensing Division staff report. Misty Maldonado, Customer Service Supervisor, provided the Customer Service Department staff report. Karen Cox, Prosecutor, provided the Enforcement Division staff report. Rebecca Armas, Program Specialist, provided the Education and Examination Division staff report. Katie Brice, Program Specialist, provided the Regulatory Program Management Division staff report. Carla James, Deputy Executive Director, provided the Executive Office staff report.

Presiding Officer Ben Norris moved to agenda item F., Discussion and possible recommendations regarding proposed amendments to existing rules at 16 Texas Administrative Code (TAC), Chapter 112, Subchapter F, §§112.50, 112.52, and 112.53, related to the Hearing Instrument Fitters and Dispensers program. The proposed rules implement H.B. 4007, 85<sup>th</sup> Legislature, Regular Session (2017) and make other clean-up changes regarding the temporary training permits. This agenda item includes discussion of the public comments received on the proposed rules. Wendy Pellow, Assistant General Counsel, provided an overview of the proposed rule amendments and the public comments received. Board member, Richard Davila, seconded by Board member Gary Haun, made a motion to recommend the proposed rules, as presented, be sent to the Commission for consideration for adoption. Motion passed unanimously.

Presiding Officer Ben Norris moved to agenda item G., Discussion and possible recommendations regarding proposed amendments to existing rule at 16 Texas Administrative Code (TAC), Chapter 112, Subchapter C, §112.25, related to the Hearing Instrument Fitters and Dispensers program. The proposed rule updates the requirements regarding examination proctors and includes recommendations from the Education and Examination Workgroup. Wendy Pellow, Assistant General Counsel, provided an overview of the proposed rule amendments and the workgroup's discussions and recommendations. Board member, Amy Trost, seconded by Board member Jesus Rangel, made a motion to publish the rules, as presented, in the Texas Register for public comments.

Presiding Officer Ben Norris moved to agenda item H., Update from workgroup and possible recommendations:

1. Standard of Care Workgroup – Review and study of American National Standards Institute (ANSI) standards and rules under 16 Texas Administrative Code (TAC) Chapter 112, regarding audiometric testing and audiometric test rooms.

Board Member Amy Trost provided an update and a report from the Standard of Care Workgroup regarding its assignment. The workgroup recommended that no further action is needed at this time on this matter.

Presiding Officer Ben Norris moved to agenda item I., Recommendations for Agenda Items for Next Meeting. Staff recommended: a review of 16 Texas Administrative Code (TAC), Chapter 112, Subchapter C, §112.25 and the public comments received; and an update from the legislative process.

Presiding Officer Ben Norris moved to agenda item J., Discussion of Date, Time, and location of next Board meeting. The next Board meeting will be scheduled at a later date.

Presiding Officer Ben Norris moved to agenda item K., Adjournment. Presiding Officer Ben Norris adjourned the meeting at 10:26 a.m.



---

Ben Norris, Presiding Officer  
Hearing Instrument Fitters and Dispensers Advisory Board