

**TEXAS DEPARTMENT OF LICENSING AND REGULATION**

PO Box 12157 • Austin, TX 78711 • (512) 463-6599 • 1-800-803-9202 • FAX (512) 475-2871  
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**SENIOR PROPERTY TAX CONSULTANT  
 CONTINUING EDUCATION COURSE CREDITS**

**Texas Association of Assessing Officers (TAAO)  
 Texas Association of Appraisal Districts (TAAD)**

| <u>Course</u>                                   | <u>Credits</u> |
|---|----------------|
| 1 Introduction to the Texas Property Tax System | 2              |
| 2 Appraisal of Real Property                    | 2              |
| 4 Appraisal of Business Personal Property       | 1              |
| 7 Texas Property Tax Law                        | 1              |
| 8 Property Tax Assessment and Collection        | 1              |
| 230 Income Approach to Appraisal                | 2              |
| 300 Appraisal of Agricultural Land              | 1              |
| 315 Appraisal of Oil & Gas Properties           | 2              |
| 360 Mass Appraisal Concepts                     | 1              |

**Appraisal Institute  
 (ARIEA and SREA)**

| <u>Course</u>                                   | <u>Credits</u> |
|---|----------------|
| 110 Appraisal Principles                        | 5              |
| 120 Appraisal Procedures                        | 5              |
| 210 Residential Case Study                      | 5              |
| 310 Basis Income Capitalization                 | 5              |
| 320 General Applications                        | 5              |
| 410 Standards of Professional Practice, Part A  | 5              |
| 510 Advanced Income Capitalization              | 5              |
| 520 Highest & Best Use and Market Analysis      | 5              |
| 530 Advanced Sales Comparison & Cost Approaches | 5              |
| 540 Report Writing and Valuation Analysis       | 5              |
| 550 Advanced Applications                       | 5              |

**American Society of Appraisers (A.S.A.)**

| <u>Course</u>  | <u>Credits</u> |
|--|----------------|
| BV201 Introduction to Business Valuation                             | 5              |
| ME201 Introduction to Machinery and Equipment Valuation              | 5              |
| PP201 Introduction to Personal Property Valuation                    | 5              |
| RP201 Introduction to Real Property Valuation                        | 5              |
| BV202 Business Valuation Methodology                                 | 5              |
| ME202 Machinery/Equipment Valuation Methodology                      | 5              |
| RP202 Personal Property Valuation Methodology: Research and Analysis | 5              |
| PP203 Personal Property Valuation: Report Writing                    | 5              |
| RP204 Real Property Valuation: Case Study and Report Writing         | 5              |
| Uniform Standards of Professional Appraisal Practice                 | 1              |

**American Society of Farm Managers and Rural Appraisers (ASFMRA)**

| <u>Course</u>                         | <u>Credits</u> |
|---------------------------------------|----------------|
| A10 Fundamentals of Rural Appraisers  | 5              |
| A12 Standards and Ethics (Appraisers) | 5              |
| A20 Principles of Rural Appraisal     | 5              |
| A25 Eminent Domain                    | 3              |
| A30 Advanced Rural Appraisal          | 5              |
| A35 Advanced Appraisal Review         | 5              |
| A-40 Advanced Rural Case Studies      | 5              |

**Continuing Education Institute (C.E.I.)**

| <u>Course</u>  | <u>Credits</u> |
|--|----------------|
| Property Taxes: Rights, Remedies, and Responsibilities | 1              |

**Continuing Education through Correspondence  
 (CETC, Unlimited, Inc.)**

| <u>Course</u>                   | <u>Credits</u> |
|---------------------------------|----------------|
| TP100 Texas Property Tax System | 5              |
| PT325 Texas Property Law        | 3              |

**Institute for Professionals in Taxation (I.P.T.)**

| <u>Courses</u>  | <u>Credits</u> |
|---|----------------|
| Property Tax Symposium  | 4              |
| Annual Conference (2000)  | 4              |
| Intermediate Personal Property Tax School                       | 5              |
| Intermediate Real Property Tax School                           | 5              |
| 1997 Property Tax School (Basic)                                | 5              |
| Advanced Real Property Tax School                               | 5              |
| Advanced Personal Property Tax School                           | 4              |
| 1997 Property Tax Symposium                                     | 4              |
| Advanced Sales/Use Tax and Advanced Property Tax Seminar (2000) | 3              |

**Institute for Real Estate Professionals (I.R.E.P.)**

| <u>Course</u>   | <u>Credits</u> |
|---|----------------|
| Contemporary Issues in Real Estate Appraisal<br>And Taxation            | 2              |
| Uniform Standards of Professional Appraisal Practice                    | 2              |
| The Appraisal of Business and Personal Property                         | 2              |
| Use Analysis: The Key to Real Estate Valuation                          | 2              |
| Identifying and Segregating Real Estate and<br>Personal Property Values | 2              |
| Current Issues In Ad Valorem Property                                   |                |
| Tax Valuation (1998)  | 2              |
| Preparing and Presenting an Ethical Ad Valorem Property                 |                |
| Tax Valuation (1998)  | 2              |
| Texas Property Tax Law (1999)   | 5              |
| Texas Property Tax Law (2000)   | 5              |
| Texas Property Tax Law (2001)   | 2              |

**International Association of Assessing Officers (I.A.A.O)**

| <u>Course</u>                               | <u>Credits</u> |
|---|----------------|
| 101 Fundamentals of Real Property Appraisal | 2              |
| 102 Income Approach to Valuation            | 3              |
| 112 Income Approach to Valuation II         | 3              |
| 201 Appraisal of Land                       | 3              |
| 207 Industrial Property Approach            | 3              |
| 500 Assessment of Personal Property         | 3              |
| Valuation of Hotels and Motels              | 1              |

**Texas Association of Property Tax Professionals (T.A.P.T.P.)**

| <u>Course</u>                                   | <u>Credits</u> |
|---|----------------|
| Principles of Property Tax Consulting           | 5              |
| Fundamentals of Personal Property Valuation     | 5              |
| Advanced Income Property Consultation           | 5              |
| Introduction to Oil and Gas Valuation           | 5              |
| Appraisal of Industrial Property                | 5              |
| A Survey of Texas Property Tax Law              | 5              |
| 10 <sup>th</sup> Annual Conference (Sept. 1997) | 1              |
| 11 <sup>th</sup> Annual Conference (Sept. 1998) | 1              |
| 12 <sup>th</sup> Annual Conference (Sept. 1999) | 1              |
| Valuation of Office Buildings                   | 2              |
| Appraisal of Shopping Centers                   | 2              |

**Real Estate Center (Texas A & M)**

| <u>Course</u>   | <u>Credits</u> |
|---|----------------|
| Gas Industry Valuation for Ad Valorem                             | 1              |
| Ninth Annual Legal Seminar on Ad Valorem                          | 5              |
| 2 <sup>nd</sup> Annual Refining, Petrochemical and Gas Processing |                |
| Plant Appraisal for Ad Valorem Taxation Seminar                   | 1              |
| 13 <sup>th</sup> Annual Legal Seminar on Ad Valorem (1999)        | 3              |

**Comptroller of Public Accounts**

| <u>Course</u>                      | <u>Credits</u> |
|------------------------------------|----------------|
| 37 <sup>th</sup> Annual Conference | 1              |
| 38 <sup>th</sup> Annual Conference | 2              |

**Texas Oil and Gas Association**

| <u>Course</u>                                 | <u>Credits</u> |
|---|----------------|
| Annual Property Tax Representative Conference | 3              |

**Deloitte & Touche, LLP (In-House Only)**

| <u>Course</u>                            | <u>Credits</u> |
|--|----------------|
| Current Issues in Texas Property Tax     | 1              |
| National Property Tax Symposium (9/2000) | 3              |

**Courses Approved by the Texas Real Estate Commission  
Or the Texas Appraiser Licensing and Certification Board**

| <u>Course/Seminar</u>       | <u>Credits</u> |
|-----------------------------|----------------|
| Robinson Real Estate School | 2              |

**Additional Credits:**

|   |   |
|---|---|
| Masters of Education (M. Ed)              | 2 |
| Post-Graduate Work<br>(in related degree) | 3 |
| (non-related degree)                      | 2 |

## APPROVED PROPERTY TAX CONSULTANT CONTINUING EDUCATION PROVIDERS

The American Society of Farm Managers and Rural  
Appraisers Inc.  
950 South Cherry Street #508  
Denver, Colorado 80246-2664  
(303) 758-5133 Fax (303) 758-0190

American Society of Appraisers (A.S.A.)  
535 Herndon Parkway #150  
Herndon, Virginia 22070  
(702) 733-2123

Appraisal Institute (AREIA and SREA)  
875 North Michigan Avenue #2400  
Chicago, Illinois 60611-1980

Comptroller of Public Accounts  
Property Tax Division  
PO Box 13528  
Austin, Texas 78711-3528  
(512) 305-9853 Fax (512) 305-9801

Continuing Education Institute (CEI)  
3611-D West Pioneer Parkway  
Arlington, Texas 76013  
(817) 266-4234 Fax (817) 226-4236

Continuing Education through Correspondence  
CETC Unlimited, Inc.  
1640 Eastgate Drive #301  
Garland, Texas 75041  
(972) 613-0025 (800) 745-0025

Deloitte & Touche, LLP  
400 West 15<sup>th</sup> Street, Suite 1700  
Austin, Texas 78701-1648  
(512) 703-4640

Deloitte & Touche  
5550 LBJ Freeway #700  
Dallas, Texas 75240  
(972) 776-6000 Fax (972) 991-9305

International Association of Assessing Officers (IAAO)  
130 East Randolph #850  
Chicago, Illinois 60601  
(312) 819-6100 Fax (312) 819-6149

Institute for Professionals in Taxation (IPT)  
Capital City Plaza #280  
3350 Peachtree Road NE

Atlanta, Georgia 30326  
(404) 240-2300 Fax (404) 240-2315

Institute for Real Estate Professionals, Inc. (IREP)  
PO Box 810687  
Dallas, Texas 75381-0687  
(972) 243-0087 Fax (972) 484-1769  
www.irep.com

Stewart -Robinson Real Estate School  
5445 Almeda #304  
Houston, Texas 77004  
(713) 663-7363 Fax (713) 663-7366

Real Estate Center  
Texas A & M University  
College Station, Texas 77842--2115  
(409) 845-2031 Fax (409) 845-0460

Texas Association Assessing Officers (TAAO)  
7501 Highway 290 East 2<sup>nd</sup> Floor  
Austin, Texas 78723  
(512) 926-2511 Fax (512) 926-2920

Texas Association of Appraisal Districts (TAAD)  
7701 North Lamar #304  
Austin, Texas 78752  
(512) 467-0402

Texas Association of Property Tax Professionals (TAPTP)  
1033 La Posada Drive #220  
Austin, Texas 78752-3824  
(512) 454-8626 Fax (512) 454-3036

Texas Oil and Gas Association  
304 West Thirteenth Street  
Austin, Texas 78701-1823  
(512) 478-6631 Fax (512) 472-3859

To find courses offered in your area you must contact the local chapter  
of these organizations.