



TEXAS DEPARTMENT OF LICENSING AND REGULATION

Parent Taught Driver Education Program Guide

Receipt for Student: CAITLIN HORRELL
3420 DARTMOUTH COVE SCHERTZ TX 78154

Email: g*****l@hotmail.com

Date: 3/6/2017

Receipt Number: 452PT2017474560

Nonrefundable Payment: \$20.00

Please read this program guide in its entirety before beginning any instruction to your student.

This guide contains:

- ▶ Instructions on how to administer the Parent Taught program training.
- ▶ Information on where to purchase a Parent Taught course. The list of approved courses can be found on the TDLR website at <https://www.tdlr.texas.gov/driver/education/providers/search/?type=parent-taught> and on page 4 of this guide (this guide is not a Parent Taught course).
- ▶ Instructions on how to apply for a learner license and provisional license for your student.
- ▶ Training logs and forms.

Please Note: Each student who wishes to participate in the Parent Taught training program is required to purchase a Parent Taught Driver Education Program Guide from TDLR. If you received this guide from a source other than TDLR, please visit <https://www.tdlr.texas.gov/ParentTaught/PTSelect.aspx> and purchase the required guide for your student.

(TDLR Form DSP002 rev January 2026)

PARENT TAUGHT DRIVER EDUCATION PROGRAM GUIDE

Students and instructors should read this program guide completely before providing any driver education instruction.

This guide contains:

- Instructions on how to administer the Parent Taught program training.
- Information on where to obtain a Parent Taught course. The list of approved courses can be found on the TDLR website at <https://www.tdlr.texas.gov/driver/education/providers/search/?type=parent-taught>.
- Instructions on how to apply for a learner license and provisional license for your student.
- Training logs and forms.

Note: If you received this guide from a source other than TDLR, please note that simply possessing the guide does not qualify you to administer the Parent Taught Driver Education Program training to a student.

Please visit <https://www.tdlr.texas.gov/driver/> for information on how to be the designated instructor who will administer the training.

Table of Contents

| | |
|--|-----------|
| Welcome | 4 |
| Six Core Requirements for Parent Taught | 5 |
| Minimum student age to begin Parent Taught | 5 |
| Requirements to be a Parent Taught instructor | 5 |
| Driving history and qualifications for Parent Taught instructors | 6 |
| Responsibilities when teaching the Parent Taught program..... | 6 |
| Number of hours and curriculum to be taught | 7 |
| Choosing a training method for you and your student..... | 7 |
| Applying for a student’s license | 9 |
| Applying for a provisional license | 10 |
| Learner License Application Checklist | 11 |
| Behind-the-Wheel Practice Log — 30 Hours | 12 |
| Behind-the-Wheel Instruction Log — 30 Hours | 13 |
| Provisional License Application Checklist | 14 |
| Frequently Asked Questions (FAQs) | 15 |
| TDLR Contact Information | 16 |

Welcome

The Parent Taught Driver Education Program allows parents or other eligible instructors to use an approved driver education curriculum, along with their personal experience and expertise, to help students become safe and responsible drivers. **The curriculum must be purchased separately from a Driver Education Provider with a Parent Taught Endorsement.** You can find a list of vendors on our website at <https://www.tdlr.texas.gov/driver/education/providers/search/?type=parent-taught>.

Students who are at least 14 but under 25 years of age must complete a driver education course to obtain a driver license.

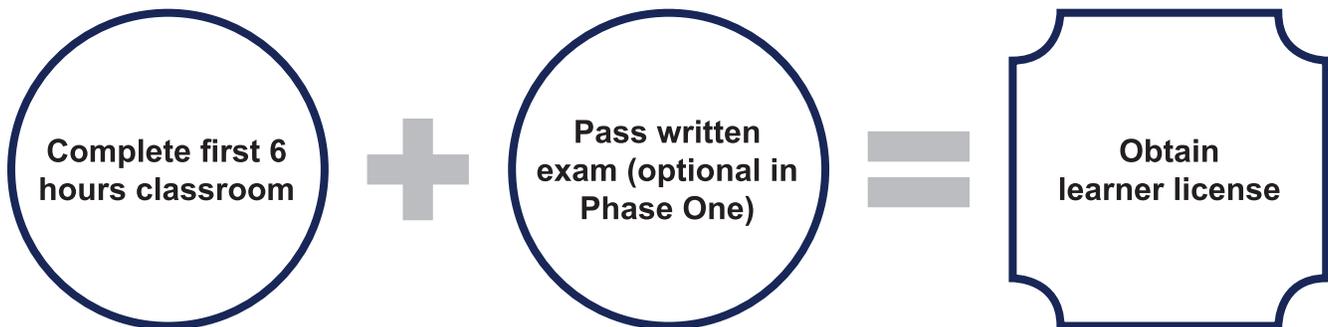
Texas requires teen students to participate in the Graduated Driver License (GDL) Program, which gives new drivers the chance to improve their driving skills over time in lower-risk environments.

The Graduated Driver License Program consists of two phases:

Phase One (Learner License)

After completing the first six classroom hours, the student may apply for a learner license issued by DPS. The student must take the driver knowledge examination when they apply for their learner license. If you have not taken this exam during the classroom portion of driver education, you will take it at the driver license office.

Individuals who are under 18 years of age must hold a valid learner license for a minimum of six months before they can receive a provisional Class A, B, or C driver license.



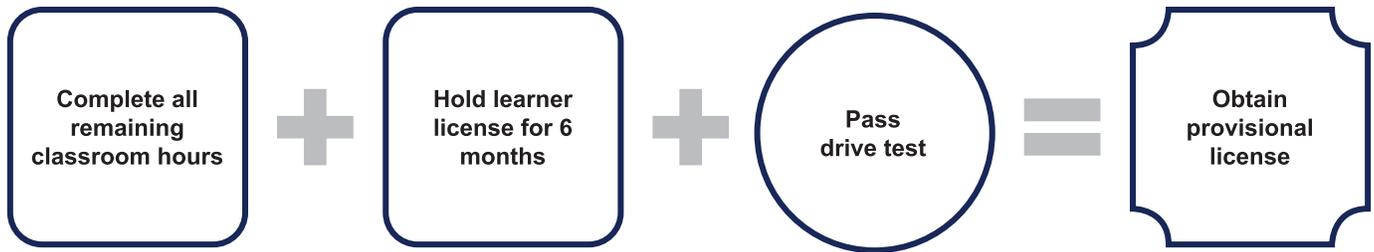
Once the student obtains their learner license, **they must do the following:**

- When operating a vehicle, be accompanied in the front seat by a licensed driver who is at least 21 years of age.
- Maintain a learner license for six months without suspension. (If the license is suspended, the initial six-month period is extended by the number of suspended days.)
- Not operate a vehicle while using a wireless communication device, except in an emergency.

IMPORTANT: No behind-the-wheel instruction can be given prior to obtaining a learner license.

Phase Two (Provisional License)

Once the student has held a valid learner license for a minimum of six months, reached the age of 16, completed both the classroom and behind-the-wheel portions of driver education, and completed the Impact Texas Drivers (ITD) <https://www.dps.texas.gov/DriverLicense/ITD.htm> requirement, they are eligible to take the driving test for their provisional license and “graduate” to Phase Two of the Graduated Driver License Program.



Once the student has obtained a provisional license, they may **not** drive:

- With more than one passenger in the vehicle under the age of 21 who is not a family member;
- While using a wireless communication device, except in case of emergency;
- Between midnight and 5:00 a.m. unless it is necessary for the student to work, attend or participate in a school-related activity (prom is not a school-related activity), or due to a medical emergency.

During this phase, driving privileges are restricted until the student’s 18th birthday.

IMPORTANT: The Parent Taught Overview will outline six core requirements that every instructor and student should know before beginning the Parent Taught program.

Minimum student age to begin the Parent Taught program

A student may begin the classroom portion at 14 years of age but cannot apply for a learner license until their 15th birthday.

Requirements to be a Parent Taught instructor

Texas law only allows people in the following relationship(s) to the student to teach the Parent Taught program:

- Parent;
- Step-parent;
- Foster parent;
- Grandparent;
- Step-grandparent; or
- legal guardian

Additionally, a parent, legal guardian, or judge of a court with jurisdiction over the student may designate a person to instruct the course who meets the following:

- Is at least 25 years old;
- Does not charge a fee for conducting the course;
- Has at least seven years of driving experience; and
- Meets all additional instructor qualifications listed on the following page.

Driving history and qualifications for Parent Taught instructors

Texas law requires Parent Taught instructors to meet the following qualifications:

- Possess a valid driver license for the last three years that has not been suspended, revoked, or forfeited for an offense involving the operation of a motor vehicle;
 - *If you held an out-of-state license during the past three years, you will be required to provide a copy of your driving record showing your three years of licensed driving history.*
- Have no convictions for Driving While Intoxicated in the last seven years;
- Have no convictions for Criminally Negligent Homicide (including probated sentences) regardless of how long ago the offense occurred; and
- Have no convictions during the preceding three years for:
 - Three or more moving violations (as described by Transportation Code 542.304, found at <https://statutes.capitol.texas.gov/Docs/TN/htm/TN.542.htm>); or
 - Two or more moving violations (as described by Transportation Code 542.304) that resulted in an accident.

Anyone who wants to become qualified as a PTDE instructor is responsible for checking their criminal and driver records before requesting that TDLR designate them as a student's instructor.

Responsibilities when teaching the Parent Taught program

1. You **must** be eligible to teach the program. DPS will check your driver record when your student applies for both the learner and provisional licenses:
 - a. If you want to see your driver record, you can go online to the DPS website at: <http://www.dps.texas.gov/DriverLicense/driverrecords.htm> and follow their directions to purchase a copy of your driver record.
 - b. If DPS determines you are not an eligible instructor, they will deny the learner license or provisional license, and all of the instruction you provided will be invalid. The student will have to repeat all instruction that is invalid.
2. You are responsible for confirming that your student has mastered all points covered in the Parent Taught program before certifying the required hours of instruction for both classroom and behind-the-wheel. The Parent Taught program does not allow for a student to study on their own.
3. You will need to keep all logs, worksheets and completion certificates for a minimum of three years from the date the student completed the program, or the date that DPS issued the provisional license, whichever is later. A governmental agency may request that you submit these records for review at any time during those three years.

The number of hours and curriculum to be taught to your student

Parent Taught instructors are required to teach their student both the **Classroom** and **Behind-the-Wheel** portions of the program.

- Your student cannot be taught no more than **6 hours** per day, including no more than **2 hours** of behind-the-wheel instruction per day
- Any combination of in-car instruction and/or classroom may be employed as long as it does not exceed the **6-hour** maximum.

The **Classroom** portion of the program is a minimum of 24 hours.

The **Behind-the-Wheel** portion consists of a minimum of 44 hours of Behind-the-Wheel instruction (<https://www.tdlr.texas.gov/driver/education/parent-taught/behind-the-wheel.htm>), including:

- Seven hours of in-car observation where the student is sitting in the passenger seat while you are driving and explaining certain points of instruction;
- Seven hours of behind-the-wheel driving supervised by you; and
- 30 hours of behind-the-wheel driving practice, of which at least 10 hours must be at night. The 30 hours of behind-the-wheel driving must be monitored in the presence of an adult who:
 - Holds a valid driver license;
 - Is 21 years of age or older;
 - Has at least one year of driving experience; and
 - Is occupying the seat next to the driver.

After each practice session, you should log the completion of each task on the *Behind-the-Wheel Instruction Log – 30 Hours* (<https://www.tdlr.texas.gov/driver/files/Texas%2030-Hour%20Behind-the-Wheel%20Log.pdf>). The Behind the Wheel guide was created as tool to walk the instructor through the 30 hours of behind the wheel practice (<https://www.tdlr.texas.gov/driver/files/Texas%2030-Hour%20Behind-the-Wheel%20Guide.pdf>).

Choosing the training method that is right for you and your student

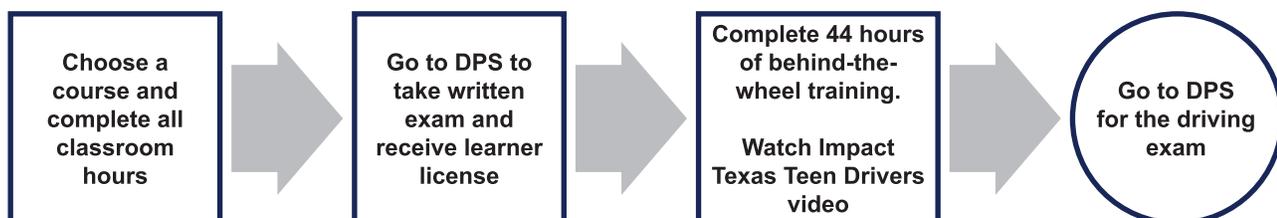
You will choose one of two instruction methods: **Block Method** or **Concurrent Method**, depending on the individual needs of the student & instructor. Both training methods require the same amount of instruction hours.

Block Method

In the block method, the student completes all of the classroom instruction before they can apply for their learner license. Once the student completes classroom instruction, the course provider will send you a Texas Driver Education Certificate (DE-964) that the student will take to DPS to get their learner license. If you do not receive the certificate, you will need to contact the Parent Taught course provider.

Once your student obtains their learner license, you can begin teaching the 44 hours of the Behind-the-Wheel training:

- Seven hours of the student sitting beside the instructor, watching the instructor demonstrate certain points of instruction;
- Seven hours of the student driving and demonstrating to the instructor that they have learned the points of instruction;
- 30 hours of behind-the-wheel driving practice, of which at least 10 hours must be at night.

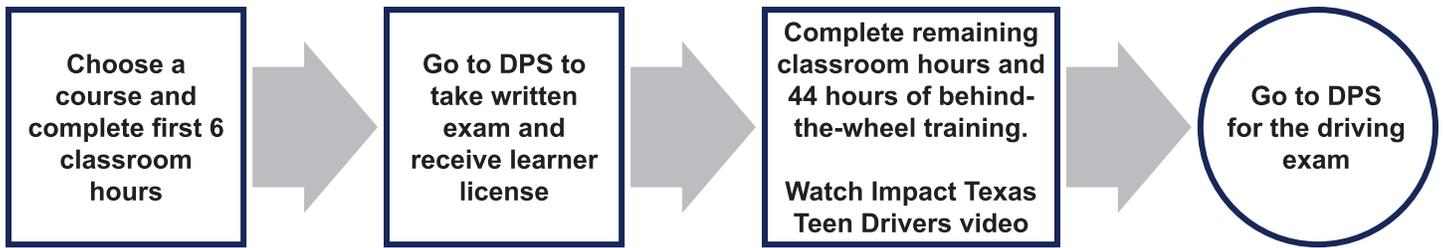


Concurrent Method

After the instructor teaches the first six hours of classroom instruction, the driving course provider will send the student a Texas Driver Education Certificate (DE-964) that the student will take to DPS when they apply for their learner license. If you do not receive the certificate, you will need to contact the parent taught course provider.

After getting the learner license, the student will work on the remaining classroom hours at the same time they complete the 44 hours of behind-the-wheel training:

- Seven hours of the student sitting beside the instructor, watching the instructor demonstrate certain points of instruction;
- Seven hours of the student driving and demonstrating to the instructor that they have learned the points of instruction;
- 30 hours of behind-the-wheel driving practice, of which at least 10 hours must be at night.



Applying for the student's driver license

As explained earlier in this guide, all teen drivers participate in the Graduated Driver License (GDL) program. A student in this program gradually obtains new driving privileges as they progress through the driver education program. Teen drivers will first meet the minimum requirements to obtain their learner license, then their provisional license, and finally graduate to their driver license.



Here are the requirements and information needed to apply for each stage of the GDL program.

Applying for a Learner License

Once you have taught the minimum required classroom instruction hours, you and your student must appear in person at any driver license office with all required items listed on the Learner License Application Checklist (page 11).

To be eligible for a learner license, the student must:

- be at least 15 years of age but under 18;
- have completed and passed the required classroom portion of an approved Parent Taught course; and
- have obtained a high school diploma or its equivalent or present a valid Verification of Enrollment (VOE) issued by the school.

What to expect at the DPS office:

- DPS will review all items listed on the Learner License Checklist (page 11).
- DPS will provide the applicant and Parent Taught instructor with a driver license application (DL-14A), available at any DPS office.
- You will need to pay the application fee.
- The student will take and pass a written test regarding traffic laws and signs (if they have not already completed the test with the driving course).
- Students are also required to take and pass a vision test. If the student fails the vision test, they may still take the written test, but will have to either pass a subsequent vision test or present a statement from an eye specialist indicating a successful vision exam was conducted and/or wear corrective lenses as necessary to pass the eye test.
- DPS will verify that the Parent Taught instructor's driving record is valid. If the instructor is ineligible, the learner license will be denied and all prior instruction provided by the ineligible instructor will be invalid.
- Go to the DPS website linked below to schedule a drive test for your young driver:
<https://www.dps.texas.gov/DriverLicense/appointments.htm>.

Applying for a Provisional License

Once the student completes all the requirements for the learner license, they may apply for the provisional license. To be eligible for a provisional license, the student must:

- be at least 16 years of age but under 18;
- hold a valid learner license for at least six months preceding the date of the application;
- complete and pass the required classroom and behind-the-wheel portions of an approved Parent Taught course;
- view the DPS Impact Texas Teen Drivers video (found here: <https://www.dps.texas.gov/section/driver-license/impact-texas-drivers-itd-program>) and present the certificate;
- obtain a high school diploma or its equivalent, or present a valid Verification of Enrollment (VOE) issued by the school. A VOE is required for out-of-state applicants, first-time applicants, and when one was not provided during the issuance of the Learners Permit; and
- pass the driving test.

What to expect at the DPS office:

- DPS will verify that the Parent Taught instructor's driving record is valid. If the instructor is ineligible, the provisional license will be denied, and all prior behind-the-wheel instruction provided by the ineligible instructor will be invalid.
- DPS will review all forms listed on the Provisional License Application Checklist (page 13).
- After paying the application fee for the provisional license, DPS will administer a drive test.
- Go to the DPS website to schedule a drive test for your young driver - <https://www.dps.texas.gov/DriverLicense/appointments.htm>.

This is the end of the instruction portion of the guide. If you or your student have questions after reviewing this material, please contact TDLR at **(800) 803-9202** or **(512) 463-6599** or <https://tdlr.texas.gov/help/>.



Learner License Application Checklist

The adult who accompanies the student to DPS must be the PTDE instructor. You will need to take the following items to the Texas Department of Public Safety Driver License office when your student applies for the learner license:

- PTDE Instructor Designation Services Request Receipt.** The receipt or proof of purchase for the TDLR Parent Taught Driver Education Guide. DPS will ask for it and will not allow you to continue the application process until they receive proof of purchase. This is located on the top sheet of the guide that you purchased.
- VOE Form (Verification of School Enrollment and Attendance).** The form, which you get from the school, must be signed by the school administrator or their designee. A VOE is not required if the student has their high school diploma or GED certificate and graduated. Home school parents may download the VOE from the TDLR website at: <https://www.tdlr.texas.gov/driver/forms/voe.pdf>.
- Texas Driver Education Certificate of Completion (DE-964).** The form is sent to you by your Parent Taught course provider.
- PTDE Instructor Designation Services Request Form.** If a parent, legal guardian, or a judge of a court with jurisdiction over your young adult designates a person to instruct your young adult, then you must present this form at DPS.
- License Fee.** The required fee for a learner license.
- Social Security Card (actual card).** Individuals who have not applied for, been issued, or do not have a Social Security number may complete a Social Security Affidavit at the driver license office.
- Birth Certificate.** If the birth certificate is not available, see the Acceptable Identification Documents list on the DPS website (at <https://www.dps.texas.gov/Internetforms/Forms/DL-17.pdf>) for additional options.
- Texas Residency Affidavit.** Visit the DPS website (<https://www.dps.texas.gov/internetforms/Forms/DL-5.pdf>) to print the most current version or pick one up at your local office.
- Texas Driver License Application.** Visit the DPS website (<https://www.dps.texas.gov/internetforms/Forms/DL-14A.pdf>) to print the most current version or pick one up at your local office.

We strongly encourage you to visit the DPS Driver License webpage (<https://www.dps.texas.gov/section/driver-license>) to review all requirements prior to applying.

DRIVER EDUCATION 30 HOUR BEHIND THE WHEEL LOG

Behind-the-Wheel Instruction Guide may be downloaded or printed from <https://www.tdlr.texas.gov/driver/files/texas%2030-hour%20behind-the-wheel%20guide.pdf>. The 30 hours of behind-the-wheel practice must be completed in the presence of an adult who meets the requirements of Section 521.222 (d)(2), Transportation Code before the young driver is eligible for a provisional license. **Only two (2) hours of behind-the-wheel instruction per day will count towards the 30 hours** regardless of the number of hours the student actually drives in a day.

Student's Name: _____ DL #: _____

| Lesson Time | Practice Session | Date | Time (am/pm) | Daytime Hours | Nighttime Hours | Adult's Signature and DL # |
|--------------|--|------|--------------|-------------------------|-------------------------|----------------------------|
| 2 hours | Getting Ready, Starting, Placing the Vehicle in Motion, and Stopping | | | 1 hour | | |
| | | | | | 1 hour | |
| 3 hours | Moving, Stopping, Steering, Knowing Where You Are | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | | 1 hour | |
| 1 hour | Backing | | | 30 minutes | | |
| | | | | | 30 minutes | |
| 4 hours | Turning, Lane Position, and Visual Skills | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | | 1 hour | |
| 3 hours | Searching Intended Path of Travel | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | | 1 hour | |
| 1 hour | Parking | | | 30 minutes | | |
| | | | | | 30 minutes | |
| 2 hours | Turnabouts | | | 1 hour | | |
| | | | | | 1 hour | |
| 4 hours | Multiple Lane Roadways | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | | 1 hour | |
| 5 hours | City Driving | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | 30 minutes | 30 minutes | |
| | | | | | 1 hour | |
| 5 hours | Expressway/ Freeway Driving | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | 1 hour | | |
| | | | | 30 minutes | 30 minutes | |
| | | | | | 1 hour | |
| TOTAL | | | | 20 hours minimum | 10 hours minimum | |

I certify and endorse that the above record is true and correct and my student has completed 30 hours of guided practice which includes at least 10 hours at nighttime.

Parent/Guardian's Signature (if over 18 years of age student's signature)

Date

When your student is eligible for the provisional license take this log, the DE-964 driver education completion certificate and with the other required documents to the Department of Public Safety. For a full list of required documents, check the DPS website <https://www.dps.texas.gov/section/driver-license>.

BEHIND THE WHEEL INSTRUCTION LOG 30 HOURS

Behind-the-Wheel Instruction Guide may be downloaded or printed from <https://www.tdlr.texas.gov/driver/files/texas%2030-hour%20behind-the-wheel%20guide.pdf>. The 30 hours of behind-the-wheel practice must be completed in the presence of an adult who meets the requirements of Section 521.222 (d)(2), Transportation Code before the young driver is eligible for a provisional license. **Only two (2) hours of behind-the-wheel instruction per day will count towards the 30 hours** regardless of the number of hours the student actually drives in a day.

Getting Ready, Starting, Placing the Vehicle in Motion, and Stopping (p. 14) 2 hours – These practice sessions introduce your teenager to the instrument panel, vehicle controls, and mirror blind spots. The young driver should get ready to drive, start the vehicle, place the vehicle in motion, stop, and secure the vehicle. Please review the vehicle owner's manual before and during these practice sessions.

Moving, Stopping, Steering, Knowing Where You Are (p. 15) 3 hours – Focus on learning the correct procedures for moving, stopping, using reference points, and steering the vehicle at different speeds. Begin in a large, level parking lot that is free of obstacles. The teenager should practice driving around the perimeter of the lot at 10 and 15 mph. Using commentary driving, have your teenager focus on smooth push-pull-slide hand-to-hand steering and stops. Your teenager should be taught to ease off the accelerator or use the brake to reduce speed before entering a curve and use slight acceleration to overcome inertia and pull the vehicle out of the curve. Ask the teenager to move the vehicle to specified targets in the parking lot at 10 and 15 mph. **The target** is a fixed object that is located 12-20 seconds ahead of the vehicle, in the center of the path of travel, and is what the driver steers toward. It can be a car a block ahead, a traffic signal, the crest of a hill, etc. Having a target helps the new driver to: visualize the space the vehicle will be occupying; look far ahead of the vehicle and begin a search to identify risks; improve steering accuracy. Focus on smooth acceleration, proper speed, and smooth stops. Explain to your teenager that "curling" the toes back to ease pressure off the brake just before stopping results in smoother stops. Practice normal smooth stops and hard smooth stops which are done at a slightly higher speed.

Backing (p. 16) 1 hour – Repeat the tasks listed in sessions **Moving, Stopping, Steering, Knowing Where You Are** with the vehicle in reverse gear at idle or slow speeds. Backing from one target to another allows your teenager to practice seeing, steering, and speed control skills with the vehicle in reverse gear.

Turning, Lane Position, and Visual Skills (p. 16) 4 hours – During the next practice sessions practice 10-15 right and left turns from stopped and moving positions in a parking lot. Left turns should be "squared" and right turns should be "rounded." Emphasize proper signals, mirror checks, side- position reference points, speed and steering control, and the need to look ahead of the vehicle at a selected target in the center of the path of travel. Warn young drivers not to fixate on any one thing. Prior to progressing to driving in a quiet neighborhood, your teenager should be able to demonstrate the ability to move and stop the car smoothly, maintain a given speed, and steer with reasonable precision. If your teenager is ready, practice right and left turns in a residential area.

Searching Intended Path of Travel (p. 18) 3 hours – In a residential area, or, if ready, on roads with light traffic, continue working on basic visual skills, negotiating curves, and right and left turns. Practice judging space in seconds, identifying a target, and searching the target area and target path. Ask your teenager to comment prior to changing speed or position. Young drivers have the tendency to monitor the road immediately in front of the vehicle.

Parking (p. 19) 1 hour – Angle Parking, Perpendicular Parking, Parallel Parking, Curb Parking, Parking Uphill, Parking Downhill.

Turnabouts (p. 21) 2 hours – Focus on recognizing the different types of turnabouts and selecting the appropriate type of turnabout for a given situation. Begin in a large, level parking lot free of obstacles. Practice 2-point, 3-point, and U-turns in a parking lot. Progress to a lightly traveled residential area, and practice visual search skills, turns, and each turnabout at least 10 times. **The easiest and safest way to change directions is to drive around the block.**

Multiple Lane Roadways (p. 22) 4 hours – Focus on lane position, lane changing, following distance, and mirror blind spots. If possible, choose a time when the four-lane roadway on which you select to practice has minimal traffic, such as during early morning hours on Saturday or Sunday. There are several **lane position choices** a driver can make without changing lanes. Practice driving in lane position 1, 2, and 3 for several miles during each session.

City Driving (p. 24) 5 hours – Focus on driving on crowded urban roadways. During these practice sessions have your teenager examine the importance of scanning ahead, lane position, covering the brake, and the hazards associated with parked cars, traffic congestion, and distractions. **Decision making** is the most important skill used in driving. A driver operating in city traffic flow makes 50-60 decisions per mile. Drivers need visibility, space, time, and adequate traction to perform all maneuvers in city traffic whether crossing, turning, passing, or adjusting speed and/or position. During these sessions ask your teenager to focus on controlling space to the front and speed to enhance visibility, space, time, and traction. Driving on congested roadways allows a very small margin for driver error. Effective searching skills and driver alertness are both essential. Every second counts in this driving environment.

Expressway/Freeway Driving (p. 25) 5 hours – Focus on complex risk driving environments at speeds up to 70 mph. Traffic flow on expressways can be heavy and at times unpredictable. They are called limited access highways because there are only certain locations, called interchanges, where a driver can enter and exit the expressway. Expressways have a low frequency of collisions, but often have high injury severity rates when a collision does occur because of the higher speeds. Review the expressway information in the Texas Driver Handbook. Make sure your teenager understands the different kinds of expressway interchanges, expressway signs, signals, lane markings, speed limits, and the importance of maintaining a 20-30 second visual lead.

Note for parent-taught course users: Online driver education courses generally do not include the required seven (7) hours of observation and seven (7) hours of behind-the-wheel instruction that are required in addition to the 30 hours of supervised practice. Transferring from an online course to a parent-taught course requires the teen to complete a total of 44 hours of in-car lessons.



Provisional License Application Checklist

The adult that accompanies the student to DPS must be the PTDE instructor. The student will need to take the following items to the Texas Department of Public Safety's Driver License office when they apply for the provisional license:

- VOE Form (Verification of School Enrollment and Attendance).** The form, which you get from the school, must be signed by the school administrator or their designee. A VOE is not required if the student has their high school diploma or GED certificate and graduated. A VOE is needed for first-time applicants or when a provisional license is issued only when one was not provided at the time the permit was issued. Home school parents may download the VOE from the TDLR website at: <https://www.tdlr.texas.gov/driver/forms/voe.pdf>.
- Texas Driver Education Certificate of Completion (DE-964).** The form is sent to you by your Parent Taught course provider.
- License Fee.** The required fee for a learner license.
- Social Security Card (actual card).** Individuals who have not applied for, been issued, or do not have a Social Security number may complete a Social Security Affidavit at the driver license office.
- ITTD Certificate (Impact Texas Teen Drivers).** Must complete prior to applying. Visit the DPS [website](#) to complete this task if you have not done so.
- Insurance Card.** Current proof of liability insurance for the vehicle that will be used for the driving test. You must have a physical copy of the card.
- Valid registration/inspection sticker.** Required for the vehicle that will be used for the driving test.
- Texas Driver License Application.** Visit the DPS website (<https://www.dps.texas.gov/internetforms/Forms/DL-14A.pdf>) to print an application or pick one up at your local office.
- 30 hour driving log.** The driving log must be completed at the time of instruction. DPS officials may ask to review your driving logs at any time.

We strongly encourage you to visit the DPS Driver License webpage (<https://www.dps.texas.gov/section/driver-license/apply-texas-driver-license>) to review all requirements prior to applying.

Frequently Asked Questions

1. Can I use this PTDE Information Guide for more than one of my children? Do I have to pay again?

You must order and purchase a PTDE Information Guide for each child so that you can obtain a registration and receipt information for each child to provide to DPS. You must submit a new request form for designation services that identify you as the instructor for each child. Once you submit the fee for the new request you will receive receipt information which will later be submitted to DPS. DPS uses the registration date and receipt information specific to each PTDE student.

2. Where do I get a Texas Driver Handbook?

The Texas Driver Handbook is available at DPS's website (<https://www.dps.texas.gov/Internetforms/Forms/DL-7.pdf>) and it is included in most PTDE courses.

3. When can my student take their written exam to get their Learner License?

A student must:

- be 15 years of age;
- complete the first six hours of their driver education classroom instruction (if concurrent method) or all 24 hours of classroom instruction (if block method); and
- receive the learner portion of a Texas driver education certificate of completion (DE-964).

4. When can my student get their Provisional driver license?

Once the student has held the learner license for at least six months; is at least 16 years of age; and has completed all driver education hours (minimum 24 hours of classroom and 44 hours of driving), the student may then take the driving exam. Upon successful completion of the driving exam, the student will be issued a driver license by DPS.

5. Can I take my road test at a driver education school if I took a PTDE course?

Yes, once you complete your PTDE course and all driving requirements, you may take your road test at a driver education school that has been approved by DPS instead of taking the test at DPS. However, the driver education school itself may choose to accept or deny students. Contact your local driving school for more information. Please contact DPS for more information on taking a road test at a driver education school instead of DPS. This is referred to on the DPS website (<https://www.dps.texas.gov/section/driver-license/third-party-skills-testing-program>) as "Third Party Skills Testing."

6. I lost the driver education certificate (DE-964) I received when I completed my PTDE course and I need it to get my driver license. Where can I get a duplicate?

To obtain a copy of your completion certificate, contact the PTDE Course Provider you purchased your course through directly. The PTDE course provider can issue a duplicate certificate of completion to you. They may charge a fee for this service.

Questions and Complaints

REMEMBER:

The Texas Department of Licensing and Regulation regulates the businesses that you purchase your PTDE course from, the local and online Driver Education schools, and the certificates they issue you when you are finished.

If you or your student have questions about **driver education** and the process of getting that education after reviewing this guide, please contact us here at TDLR and we will be happy to help.

Call TDLR at (800) 803-9202 or (512) 463-6599 or visit:
<https://www.tdlr.texas.gov/driver/parenttaughtprogram.htm>.

If you or your student have questions about the licensing process or any driver license related questions, please contact the Texas Department of Public Safety's customer service center or visit your local driver license office.

End of Program Guide

TDLR Form DSP002 [Rev. Jan. 2026]