



TEXAS DEPARTMENT OF LICENSING AND REGULATION

Compliance Division - Architectural Barriers Program

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REGISTERED ACCESSIBILITY SPECIALIST BULLETIN

RAS Bulletin 007
February 10, 2005

**RE: Changes to RAS Procedures - Sections II (B) & IV (A) (4); and
Project Status Update Form**

The following text has been eliminated from the referenced sections in the RAS Procedures:

Section II (B) "NOTE" has been struck in its entirety:

~~NOTE: "If the RAS providing plan review services will also be providing inspection services for the same project, it shall be documented on the AB Project Registration Form or Project Status Update Form (whichever is applicable) and the Inspection Filing Fee may be tendered at time of registration.; and~~

Section IV (A)(4) "Second Bulleted Item" has been struck in its entirety:

~~File the initial inspection results with TDLR by mailing, shipping, or hand-delivering:~~

- ~~• A copy of a completed AB Project Status Update Form documenting the applicable inspection status.~~
- ~~• Proof of payment or payment of Inspection Filing fee to TDLR. (See Administrative Rule 68.80)~~

TDLR Form AB 037 (Project Status Update Form) has been revised to reflect the changes.

INSTRUCTIONS FOR COMPLETING THE PROJECT STATUS UPDATE FORM – AB 037

1. After review is completed, RAS shall check Box #1, provide the date review was performed, check the applicable review status, and provide the RAS contact information. **NOTE: Project Filing Fee is required.** Indicate the number of the check submitted to TDLR, the payor name, and the check amount.
2. If resubmittals/design revisions are received, RAS shall check Box #2, provide the date the resubmittals/design revisions were received, and check the box of the applicable project status.
3. If there is new owner information, RAS shall check Box #3 and enter the name and contact information of the person or persons, company, corporation, authority, commission, board, governmental entity, institution, or any other unit that holds title to subject building or facility.
4. If the project has been delayed, completed, or canceled, RAS shall check Box #4, check the box of the applicable project status, and provide the applicable date information.
5. After initial inspection is completed, RAS shall check Box #5, provide the date inspection was performed, and check the applicable inspection status.
6. If verification of corrective modifications is received, RAS shall check Box #6, provide the date the corrective modifications were received, and check the applicable project status.
7. If an extension request is received, RAS shall check Box #7, provide the date the extension request was received, and check the applicable project status. **NOTE:** If extension is approved, then the new deadline date for completing corrective modifications shall be provided.
8. When it is necessary to transfer files to TDLR, RAS shall check Box #8 and check the applicable reason for project file transfer.

NOTE: All fees are non-refundable.
All date information must be provided in mm/dd/yy format.
Project Status Update form must be signed and dated by the RAS.
Originals of this form shall be added to the project file and copies forwarded to TDLR.