

TEXAS DEPARTMENT OF LICENSING AND REGULATION

Code Review and Inspections

ARCHITECTURAL BARRIERS

P.O. Box 12157 • Austin, Texas 78711 • (512) 463-3211 • (877) 278-0999 • FAX (512) 485-2886

www.license.state.tx.us • Architectural.Barriers@license.state.tx.us

**REGISTERED ACCESSIBILITY SPECIALIST
BULLETIN**

RAS Bulletin 002

July 18, 2002

Re: Project File Maintenance

Section V of the Registered Accessibility Specialist Procedures requires that the RAS establish and maintain the project files. A number of RAS are not following these procedures. Consequently, the Department is still receiving project files, construction documents, and other correspondence that are **required** to be maintained by the RAS. This bulletin shall serve as a formal reminder that projects registered on or after January 1, 2002 **and** project files assigned to a RAS on or after January 1, 2002 must be maintained (by the RAS) in accordance with established procedures. If a RAS fails to follow these procedures, remedial action will be pursued by the Department. **NOTE:** Project files and associated correspondence received by the Department in error will be returned to the RAS.