

TABS UPDATES/ENHANCEMENTS

August 2022

TDLR is pleased to announce the following updates and upgrades to the Texas Architectural Barriers online System (TABS):

GENERAL UPDATES

- You will be able to determine which projects you've recently reviewed because the type for those projects will change color. You can click on the "Clear Visited Links" button to change the color of the type on those projects you select.

Project Search Filters ▼

Project Number <input type="text" value="All"/>	Facility Name <input type="text"/>	Location Address <input type="text"/>
Project Name <input type="text"/>	Owner Name <input type="text"/>	Location City <input type="text"/>
Project Status <input type="text"/>	Design Firm Name <input type="text"/>	Location County <input type="text"/>
RAS Number <input type="text"/>	Estimated Completion Date MM/DD/YYYY to MM/DD/YYYY <input type="text"/>	Project Registration Date MM/DD/YYYY to MM/DD/YYYY <input type="text"/>

- The transfer request page will suggest "next steps" for submissions involving multiple pages. Combining documents in this step will prevent RASes from submitting duplicate transfer requests.

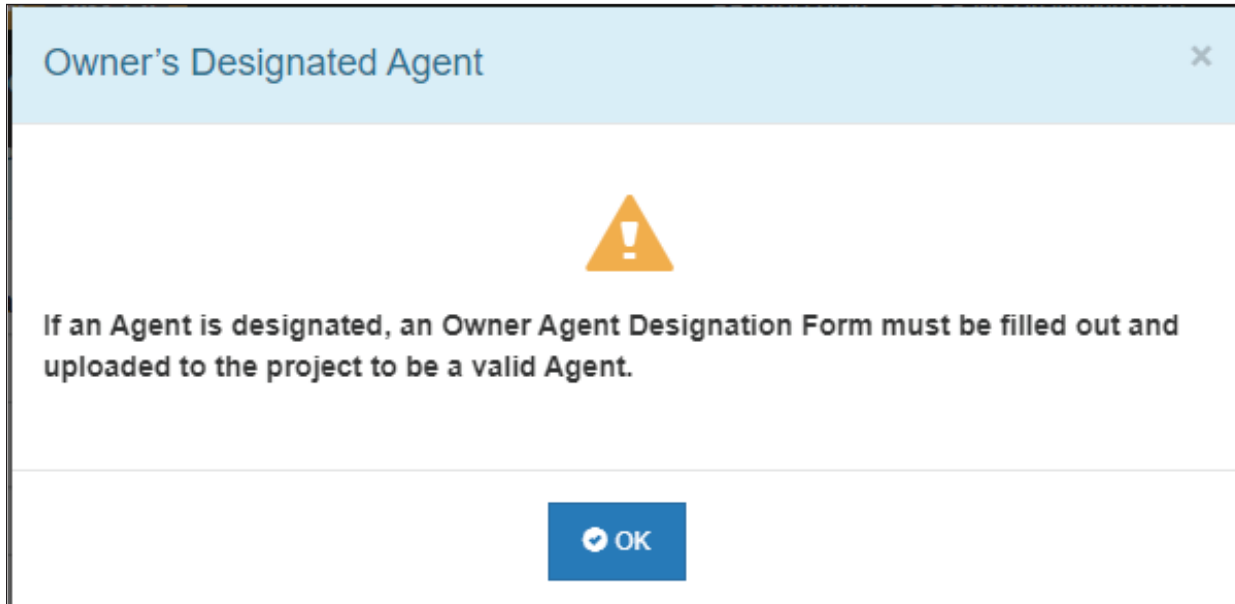
Upload Written Request for Inspection *(only .pdf documents may be uploaded.)* : [No File selected]

Enter New RAS# : *(Enter new RAS License number you wish to transfer the project.)*

Comments :

If an Agent is the contact requesting the inspection an Owner Agent Designation Form must be on file or accompany the request for transfer. To combine more than one required document into a single PDF, scan the documents together and save as single document or use the combine documents facility in Adobe.

- A warning screen will pop up if owner agent contact information is added at registration. The pop up will state that an [Owner Agent Designation](#) form must be submitted to TDLR and verified by the RAS or TDLR before the Owner Agent is allowed to make changes to the project or update it. The Owner Agent is not considered valid until the RAS and TDLE receive the required documentation.



- County information is no longer required for owner, designer, or agent contacts when registering a project or making changes to contact information.
- TABS now allows the contact email information for the designer, tenant, and owner agent to be the same email. However, the owner email cannot be the same as any other contact, and the email for each contact shall be related to that individual/company. Do not use a false email to keep the correct owner from receiving emails. A RAS who provides a false email for a building owner will be subject to an audit. TDLR must be notified in advance if an owner email cannot be provided.



PROJECT DASHBOARD UPDATES

- The “View/Upload documents” section now provides a specific location for uploading the Notice of Substantial Compliance form.

The screenshot shows a light blue header with the text "Upload Documents". Below the header is a form area. A section titled "Document Type" contains a dropdown menu. The dropdown is open, showing a list of options: "Select", "Construction Documents (CDs)", "Registration form (if registered by RAS)", "Owner Agent Designation", "Request for Inspection", "Proof of Inspection Form", "Inspection Response Form", "Request for Re-Inspection", "Proof of Re-Inspection Form", "Miscellaneous", "Proof of Submission", and "Notice of Substantial Compliance". The "Notice of Substantial Compliance" option is highlighted in yellow.

- As required by RAS procedures, written documentation must be presented when changing any designer contact information.

The screenshot shows a form titled "Design Firm Info" with a close button (X) in the top right corner. The form contains several fields:

- Design Firm Name ***: testing designer
- Address 1 ***: 123 main
- Address 2 (optional)**: (empty)
- Country ***: United States
- City ***: hutto
- State ***: Texas
- Zip Code ***: 78634
- County**: (empty)
- Design Professional Name ***: marsha test
- Phone ***: 0123456789
- Email ***: test@hotmail.com
- Type Of License ***: Architect
- License Number (if applicable)**: 1

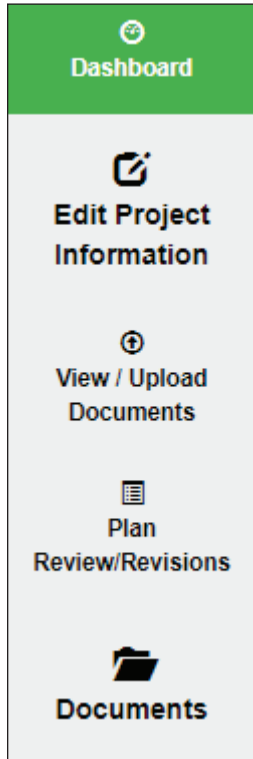
At the bottom of the form, there is a highlighted message: "Upload written confirmation (only with extension .pdf allowed.) : [No File selected] *". Below the form are two buttons: "Save" and "Close". In the bottom right corner, there is a red asterisk followed by the text "Required Fields".



- Legacy documents for legacy projects must be uploaded BEFORE submitting a closure request. This will help prevent one of the reasons that many closure requests are rejected.

SHARED PROJECTS

- RASes who have accepted a share request can now edit project information, in the “Edit Project information” section, as long as they receive a written request from the owner or documented designated agent. They also will be able to upload general documents received in the “View/Upload Documents” section. Example: the share RAS for the plan review will see the following sidebar/sections:



- RASes who receive a share request can now see all uploaded documents before accepting the request. The share RAS will be able to click on the project link to the left of the task line item, and this link will lead them to a limited read-only project dashboard where they can review document uploads associated with that project. Then they can go back to the task line item and click the arrows icon on the right side of the task line item to respond to the share request.

EABPRJB5820291-CREDIT UNION OF TEXAS		Shared Request	02/18/2022	You are being asked to share this project.																														
<p>Dashboard</p> <p>Documents</p>	<p>Project</p> <table border="0"> <tr> <td>Project ID : EABPRJB5820291</td> <td>Status : Review Complete</td> <td>Owner:</td> </tr> <tr> <td>Project Name : CREDIT UNION OF TEXAS</td> <td>Est. Start Date : 7/1/2015</td> <td>Tenant :</td> </tr> <tr> <td>Building or FacilityName : CROSSPOINT ATRIUM</td> <td>Est. End Date : 11/1/2015</td> <td>RAS : SHINAULT, DEAN</td> </tr> <tr> <td>Address :</td> <td>Estimated Cost : \$121,288</td> <td>State Project?: No</td> </tr> <tr> <td>8131 LBJ FREEWAY, SUITE 107 , Dallas, TX 75251,Dallas</td> <td>Job Class : Renovation/Alteration</td> <td>State Lease Number:</td> </tr> <tr> <td>Last Action : Review Complete</td> <td>Owner Class :</td> <td>Special Category Project?: No</td> </tr> <tr> <td>Scope of Work : Finish out of an existing space.</td> <td>This project is privately funded, on private land for private use.</td> <td>Plan Review By :</td> </tr> <tr> <td>Estimate of square footage : Unknown</td> <td>Private Funds Provided By Tenant? : Not available</td> <td>Inspection By :</td> </tr> <tr> <td></td> <td></td> <td>Project Created By : Registered by TDLR</td> </tr> <tr> <td></td> <td></td> <td>Registrant Contact Phone # : Not Available</td> </tr> </table>				Project ID : EABPRJB5820291	Status : Review Complete	Owner:	Project Name : CREDIT UNION OF TEXAS	Est. Start Date : 7/1/2015	Tenant :	Building or FacilityName : CROSSPOINT ATRIUM	Est. End Date : 11/1/2015	RAS : SHINAULT, DEAN	Address :	Estimated Cost : \$121,288	State Project?: No	8131 LBJ FREEWAY, SUITE 107 , Dallas, TX 75251,Dallas	Job Class : Renovation/Alteration	State Lease Number:	Last Action : Review Complete	Owner Class :	Special Category Project?: No	Scope of Work : Finish out of an existing space.	This project is privately funded, on private land for private use.	Plan Review By :	Estimate of square footage : Unknown	Private Funds Provided By Tenant? : Not available	Inspection By :			Project Created By : Registered by TDLR			Registrant Contact Phone # : Not Available
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- If a closure request is rejected, both the primary and share RAS will receive the task item on their user dashboard. A primary RAS cannot alter the work product of the share RAS. If the closure request is an inspection issue, the share RAS needs to be the one to re-submit the request for closure. The notification may be for informational purposes only – to keep all parties involved informed.

Project#	Transaction	Received On	Remarks	Action
_TABS2022000055-testing_for_reject_email_and_task_going_to_both_RAS	Project Closure Rejected	07/15/2022	Closure request rejected.	