



# TEXAS DEPARTMENT OF LICENSING & REGULATION

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## PART I: BOILER INSTALLATION REPORT

The fee for the Boiler Installation Report (BIR) is \$25. Do not submit the fee with this report.  
An invoice will be generated upon completion of the initial inspection.

Installation Information (check all that apply):				New	Reinstalled	Secondhand	Portable
Date of Installation:				TX Boiler # (Reinstalled, Secondhand):			
Who installed the boiler?							
Company				Individual			
Name:							
Street:							
City, State, Zip:							
Phone:							
Email Address:							
Owner/Operator Information							
Name:							
Street:				Phone Number:			
City, State, Zip:				Email Address:			
Physical Location of Boiler							
<b>Is this boiler being installed in a new building?</b>				<b>Yes</b>	<b>No</b>		
Business Name:							
Street Address:				Contact at Location:			
City, State, Zip:				Contact Phone:			
Location Phone:				Contact Email:			
General Boiler Information							
National Board #:				Manufacturer Serial #:			
Manufacturer:				Year Built:			
What will the boiler be used for?							
Steam over 15 PSI		Steam equal/less than 15 PSI		Building Heat		Potable Water	
Does this boiler replace an existing one?				Yes*		No	
*If yes, please provide the Texas number of the boiler being removed/replaced AND the disposition of the boiler. TX _____ What has been done with this boiler?							
Scrapped		Disconnected in Place**		Sold		Given to Installer	
**(Disconnected in place: water, steam, electricity, and fuel lines all disconnected.)							
Does this boiler need to be turned on/used prior to the initial inspection?				Yes**		No	
**If this boiler must be turned on/used prior to the initial inspection, Part II is required.							
<p><b>**Part II (2nd page) of this form is an application for a Temporary Boiler Operating Permit (TOP) for authorization to operate the boiler for 30 days from the date of approval. A \$50 invoice will be generated upon processing of the TOP application separate from the \$25 BIR fee. Submittal of the application does not guarantee approval; the form is reviewed to ensure all applicable safety appurtenances for the boiler are addressed. All fields are required. The Temporary Operating Permit certificate will be emailed upon approval. The boiler shall not be operated until the TOP application has been approved or the initial inspection has been completed and passed.</b></p>							



## INSTRUCTIONS

**Note:** Due to space limitations on this form, not all requirements in the Texas Boiler Law and Rules are captured. The inspector may find violations for deficient items not identified on this report.

### **PART I: BOILER INSTALLATION REPORT (BIR) INSTRUCTIONS:**

**INSTALLATION INFORMATION:** Indicate the type of installation— new, reinstalled or secondhand as defined in the Texas Boiler Law and Rules.

<https://www.tdlr.texas.gov/boilers/laws-rules.htm>

Also indicate if this is a portable boiler.

**DATE OF INSTALLATION:** Indicate the date the boiler was installed, or projected date boiler will be installed.

**TEXAS BOILER #:** If the boiler has been previously registered (i.e., reinstallation or secondhand boiler), enter the Texas Boiler Number.

**INSTALLER:** Enter the company or individual name of the installer, their physical address, email address, and phone number.

**OWNER/OPERATOR:** Enter the name, mailing address, email address, and phone number of the owner/operator of the boiler.

**PHYSICAL LOCATION OF BOILER:** Indicate if the physical location is a new building. Enter the name of the company or business, physical address, and phone number where the installation was/will be made. Include the name, email address, and phone number of a point of contact at the physical location.

**NATIONAL BOARD NO.:** Enter the assigned National Board number. Note: Cast iron sectional boilers do not require National Board registration.

**MANUFACTURER:** Enter the boiler manufacturer's name.

**MFG. SERIAL NO.:** Enter the assigned boiler manufacturer's serial number.

**YEAR BUILT:** Enter the year the boiler was manufactured.

**BOILER USE:** Enter the service the boiler will be used for, i.e., Steam over 15 PSI, Steam equal/less than 15 PSI, Building Heat, or Potable Water.

**REPLACEMENT BOILERS:** Indicate if this boiler replaces another boiler, the Texas Boiler Number of the boiler that was replaced, and what was done with the replaced boiler.

**INITIAL INSPECTION:** When PART I has been processed, the inspector will be notified, and the initial inspection will be scheduled within 30 days. If the boiler needs to be operated prior to the initial inspection, check this box yes and complete PART II.

### **PART II: TEMPORARY OPERATING PERMIT (TOP) APPLICATION INSTRUCTIONS:**

**WHO SHOULD BE BILLED:** *Indicate to whom the invoice for the fee associated with this form should be sent.*

**ASME CODE DESIGNATOR(S):** Check the ASME Code designatory shown on the Code nameplate or stamping. Explain others in remarks section.

**STAMPED MAWP:** Enter the maximum allowable working pressure shown on the ASME Code nameplate or stamping.

**SAFETY RELIEF VALVE SET PRESSURE:** Enter the set pressure of lowest boiler safety or safety relief valves.

**Btu/kW INPUT or OUTPUT:** Enter the Btu/hr, lb./hr, or kW of either the input or output of the boiler. Select the checkboxes that apply.

**SAFETY RELIEF VALVE CAPACITY:** Enter total relieving capacity of all safety relief valves installed on the boiler. Check box for Btu/hr or lb./hr.

**CO MONITOR INSTALLED:** Select yes or no.

**CO MONITOR INTERLOCKED WITH BOILER:** Select yes or no.

**INSTALLER COMMENTS:** Enter any comments or remarks you deem necessary.

**OWNER/OPERATOR NAME AND SIGNATURE:** Owner/operator prints name and phone number then signs completed report.

**Important:** All fields must be completed.