



TEXAS DEPARTMENT OF LICENSING & REGULATION

Regulatory Program Management Division • PO Box 12157 • Austin, Texas 78711 • (512) 463-6599

www.tdlr.texas.gov

AIA Procedure 8

Rev 6

EXTENSION REQUESTS

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a. Purpose

0. The purpose of this procedure is to identify the steps to accomplish the extension of the internal inspection interval.

b. Scope

0. The procedure describes the responsibilities of the owner/operator, the inspection agency, and the executive director for requesting and approving an extension of the internal inspection interval for power boilers, unfired steam boilers and steam collection or liberation drums of process steam generators.

c. Owner/Operator Responsibility

0. The owner/operator shall make the request in writing at least 30 days, but not more than 60 days, prior to the expiration date of the Certificate of Operation.
1. The extension must be requested for each inspection interval (annually); not to exceed 60 months for power boilers, 84 months for unfired steam boilers and 120 months for steam collection or liberation drums of process steam generators.
2. A separate request shall be submitted for each boiler:
 - i on a request form provided by TDLR (Exhibit 1); or
3. The request shall contain the following information:
 - i name and address of the owner/operator;
 - ii Texas boiler number;
 - iii length of extension requested;
 - iv date of last internal inspection;
 - v expiration date of Certificate of Operation; and a statement certifying that records are available showing compliance with statutory requirements.



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d. Department Responsibility

1. The TDLR – Boiler Program shall cause the records to be confirmed and ensure the extension period is not exceeded.
2. The owner/operator and the inspection agency shall be notified of the maximum extension period allowed within 14 days of receipt of the completed request.

e. Inspection Agency's Responsibility

1. The inspector shall review the records to verify:
 - i continuous water treatment under competent and experienced supervision to control and limit corrosion and deposits has been in effect since its last internal inspection;
 - ii the last internal and current external inspection of the boiler indicates that the interval may safely be extended; and
- iii accurate and complete records are available that show:
 - a. that since the last internal inspection samples of boiler water have been taken or monitored at regular intervals not exceeding 24 hours of operation and that the water condition in the boiler is satisfactorily controlled;
 - b. the dates that the boiler was out of service since the last internal inspection and the reasons that the boiler was taken out of service; and
 - c. the nature of the repairs made to the boiler and the reasons that those repairs were made.
2. The inspector shall:
 - i inspect the gas regulator or pressure reducing valve that services gas fired boilers to verify proper venting of gas to a safe point of discharge;
 - ii check the appropriate block on the inspection report regarding compliance with the requirements for extension. Any area(s) of noncompliance will be documented in the requirements section;



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- iii leave the certificate expiration date blank on the inspection report; and
- iv submit the inspection report within 30 days of the inspection date to the department for final approval of the requested extension.

f. Emergency Requests

1. An additional extension may be granted for up to 120 days beyond the inspection interval covered by the boiler Certificate of Operation provided it is established that an emergency exists.
2. The request shall be made in the manner described above and shall include a description of the emergency.
3. The request shall be submitted along with a report of external inspection.
4. Only one emergency extension in an interval between internal inspections may be granted.

g. Final Approval

1. Final approval shall be indicated by the owner/operator's receipt of the Certificate of Operation transmitted from the department.

Approved:

Rob D. Troutt, Chief Inspector

October 2019



TEXAS DEPARTMENT OF LICENSING AND REGULATION

Regulatory Program Management Division/Boiler Program

P. O. Box 12157 • Austin, Texas 78711 • (512) 539-5716 • Fax (512) 539-5687

Email Address: boilers@tdlr.texas.gov

Web site: www.tdlr.texas.gov

EXTENSION REQUEST

Upon TDLR receipt of this Request, an invoice for the \$100.00 Extension fee will be generated.

TO: Chief Inspector
Boiler Program
Texas Department of Licensing and Regulation
PO Box 12157
Austin TX 78711

DATE

TEXAS BOILER NUMBER

FROM:

Company Name

ADDRESS:

Physical address where boiler is located

City, State, ZIP Code

Check below, to specify whether this is an Extension Request or an Emergency Extension Request, as applicable:

☐ In accordance with Texas Boiler Law and Rules, including §65.64(a), which requires a request for extension to be submitted to TDLR not less than 30 days prior to the expiration date of the current certificate, we certify:

1. continuous water treatment under competent and experienced supervision since last internal inspection;
2. accurate and complete records of boiler water samples taken at intervals not exceeding 24 hours of operation;
3. accurate and complete records of dates and reasons object has been out of service, the nature of all repairs, and the reason for those repairs [TO BE DOCUMENTED ON PAGE 2 OF THIS FORM]; and
4. for gas fired boilers the gas pressure regulation or reducing valve servicing the boiler is vented to a safe point of discharge.

☐ For an EMERGENCY REQUEST for up to an additional 120 days, in accordance with Texas Boiler Law and Rules, including §65.64(b)(1) which requires an emergency request for extension to be submitted to TDLR prior to the expiration date of the current certificate, we certify all of the above, plus:

1. it has been established that an emergency exists, and an explanation of the emergency is attached; and
2. our inspection agency's most current external inspection report is also attached, and it confirms compliance with Texas Health and Safety Code §755.026 as required.

Type of Boiler (check only one)

Power ☐

Unfired ☐

Process Steam Generator ☐

Date of last internal inspection:

Expiration date of Certificate of
Operation:

Signature

Name

Title

Phone #

FAX #

Email Address

Authorized Inspection Agency:

Return response letter by (Check one):

Mail ☐

FAX ☐

E-mail ☐

Submit completed form: 1) to boilers@tdlr.texas.gov; 2) via fax to 512-539-5687; or 3) to TDLR Boiler Program, PO Box 12157, Austin, TX 78711

Use the following space to document:

- The dates that the boiler was out of service since the last internal inspection (if the boiler has not been taken out of service since the last internal inspection, you must state this).
- For each out-of-service date or date range listed, specify the reason(s) that the boiler was taken out of service.
- If at any time the reason for taking the boiler out of service was to conduct repairs on the boiler, provide the nature of the repairs made to the boiler and the reason(s) that the repairs were made.

EXHIBIT