TEXAS DEPARTMENT OF LICENSING & REGULATION

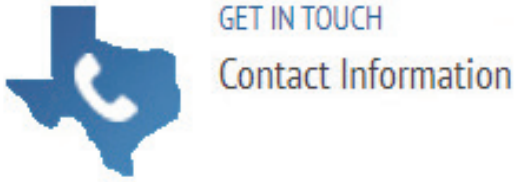
P.O. Box 12157 • Austin, Texas 78711-2157 • FAX (512) 475-2871

www.tdlr.texas.gov

HOW TO UPLOAD ANNUAL INVENTORY TO TDLR'S WEBSITE

Step 1: Go to TDLR's website (www.tdlr.texas.gov)

Step 2: Click on GET IN TOUCH / Contact Information

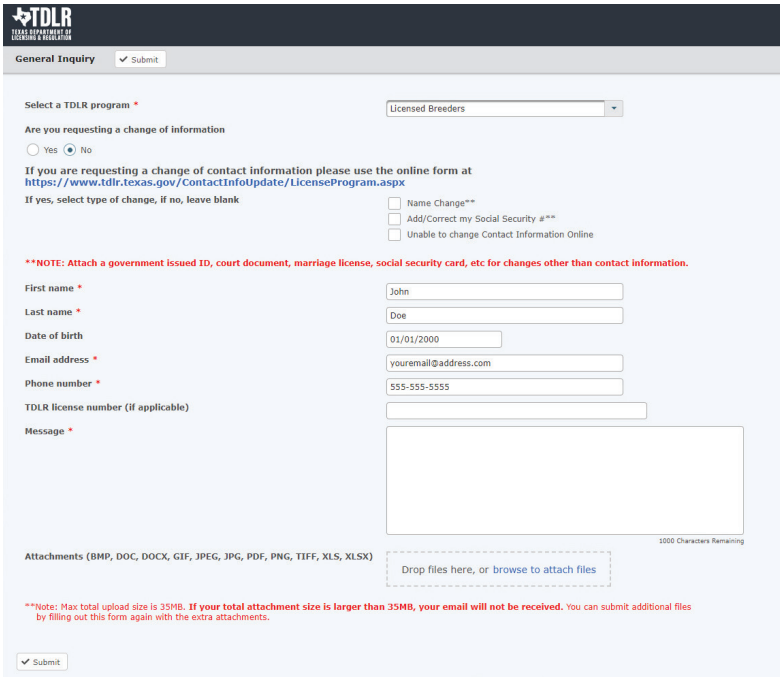


Step 3: Click on the big blue "CONTACT CUSTOMER SERVICE" box

Step 4: Fill out the required fields (Note: Choose "Licensed Breeders" from the pull-down menu to the right of "Select a TDLR program")

Step 5: Upload the Inventory list as an attachment (Note: You can either click and drag the files into the box to upload inventory, or click the "Browse to Attach Files" link)

Step 6: Click the Submit button at top (There is also a Submit button at bottom left)



TEXAS DEPARTMENT OF LICENSING & REGULATION

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ANNUAL INVENTORY OF DOGS AND CATS HELD AT FACILITY

INVENTORY DUE FEBRUARY 1ST OF EACH YEAR

1. TDLR License Number: _____

2. Business Name: _____

3. Business Address:

_____ (Street Number and Name) _____ (Ste/Bldg) _____ (City) TX (State) _____ (Zip Code)

4. Dates:

From: _____ (Month/Day/Year) To: _____ (Month/Day/Year)

PAGE _____ OF _____

	DOG (M or F)	CAT (M or F)	DATE ANIMAL ENTERED FACILITY	AGE OR DATE OF BIRTH	BREED OR TYPE (If mixed breed, list 2 dominant breeds.)	DESCRIPTION OF ANIMAL (Color, Distinctive Marks, Hair, Tail, Tattoos, Microchip No., etc.)	DATE REMOVED OR SOLD	DATE OF DEATH (Specify if Euthanized)
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