



TEXAS DEPARTMENT OF LICENSING AND REGULATION

P. O. Box 12157, AUSTIN, TEXAS 78711

1- 800-803-9202 - (512) 463-6599 - FAX (512) 475-2871

barbers@license.state.tx.us - cosmetologists@license.state.tx.us

Application For:

TEXAS DUAL BARBER SHOP/COSMETOLOGY TEMPORARY SALON LICENSE

PURSUANT TO TITLE 9, OCCUPATIONS CODE, CHAPTER 1603

DO NOT WRITE IN THE FEE AREA IMMEDIATELY BELOW

Table with 6 columns: FEE TYPE, RECEIPT NUMBER, EVENT CODE, FEE AMOUNT, PAYMENT AMOUNT, MONEY TYPE. License fee is \$20.00.

DO NOT WRITE ABOVE THIS LINE

Previous Barber Shop Permit Number: (If applicable) Previous Cosmetology Salon License Number: (If applicable)

NOTE: ALL INFORMATION MUST BE TYPED OR PRINTED IN INK

1. Dual Shop/Salon Name (LIST TWO (2) CHOICES):

A. _____

B. _____

2. Dual Shop/Salon Type:

FULL SERVICE BARBER SHOP AND COSMETOLOGY SALON ONLY; NO DUAL SPECIALTY SHOPS/SALONS

3. Opening Date (or Change of Ownership Date): _____

4. Normal Business Days and Hours Open: Days: _____ Hours: _____

5. Dual Shop/Salon's Mailing Address and Contact Information: (Used for All Correspondence)

Number, Street, and Apt Number -- OR -- P.O. Box Number

City, State, Zip Code, Telephone: (Area Code) Number (Required)

E-Mail Address Fax: (Area Code) Number

6. Dual Shop/Salon's Physical Address (Location):

Number, Street, and Suite Number

City, State, Zip Code, Telephone: (Area Code) Number (Required)

E-Mail Address Fax: (Area Code) Number

7. Organization (Ownership) Type: (Check One) [] Sole Proprietorship [] Corporation [] Limited Partnership [] Limited Liability Company [] Limited Liability Partnership

THIS FORM CONSISTS OF 2 PAGES

REQUIREMENTS FOR ALL BARBER & SPECIALTY SHOPS

Shop and Shop Conditions:

1. Exterior Sign using the word “Barber Shop” or “Barber Salon”
2. Optional Barber Pole
3. Floors made of non-porous, easily washable, material in areas where chemicals are mixed and where water may splash. Anti-slip or plastic floor coverings may be used for safety reasons.
4. Floors, ceilings, shelves, furniture, furnishings, and fixtures clean and in good repair (no cracks).
5. Plumbing fixtures, including toilets and wash basins, kept clean and good repair.
6. One sink or wash basin for every 3 barber chairs or stations.
7. Hot and Cold running water within the areas where work is being done and supplies dispensed.
8. Container of liquid disinfectant at each work station used by a barber or specialty licensee.
9. Food and drinks not prepared or sold in shop for client consumption.
10. Adequate ventilation to exhaust any chemicals or strong odors from the public area and to provide fresh air.
11. Not used for living or sleeping quarters
12. Department approved sterilizer if manicure/pedicures are provided in shop.
13. No animals allowed except for assist animals for handicapped persons.
14. Separated by a solid wall and separate door from restaurant or food preparation area.
15. Separate entrance if attached to residence. Any door between shop and residence closed during business hours.
16. Not used for any purpose tending to make the premises unsanitary, unsafe, or endangers the health and safety of the public.

Required Posters, Forms, and Lists:

1. Sanitation Rules posted
2. Consumer Complaint Sign (“regulated by”) posted
3. List of all licensees and permits of all employees and independent contractors (for verification)

Restroom Requirements:

1. One restroom in or near shop; no chemicals stored in the restroom.

Other Requirements:

1. A shop that employs both barbers and cosmetologists must have a Dual Shop Permit or both a barber shop permit and a cosmetology salon license.
2. Barber poles may be displayed only by shops that have a valid barber shop or dual shop Permit. (Barber shops are not required to display a barber pole).
3. Only a licensed barber may shave a beard or mustache, or use a razor to outline the hair, or shave the back of the neck.
4. Shops must be in compliance with all local ordinances and requirements (example: fire codes/occupancy).
5. Licensees may not use or possess any of the following substances or products in performing barbering services.
 - a. Methyl Methacrylate Liquid Monomers (MMA).

Texas Department of Licensing & Regulation Barber Program Health & Safety Rules

The following health and safety (sanitation) rules must be posted in all barber and barber specialty shops (Chapter 1601.452 Texas Occupations Code) and barber schools (Chapter 1601.552 Texas Occupations Code). Please make copies of these health and sanitation rules as needed, or copies may be downloaded from the TDLR website at the following internet address: www.license.state.tx.us/barbers/barbers.htm

For more information or to request copies by mail, e-mail or by telephone, please contact:

Barber Program

Texas Department of Licensing & Regulation

PO Box 12157

Austin, TX 78711

800/803-9202

512/463-6599

512/463-2951 (fax)

E-mail requests to: barbers@license.state.tx.us

customer.service@license.state.tx.us



TEXAS DEPARTMENT OF LICENSING AND REGULATION

Cosmetology Program

P.O. Box 12088 • Austin, Texas 78711 • (512) 463-6599 • (800) 803-9202 • fax (512) 463-2951

Email address: cosmetologists@license.state.tx.us Web site: www.license.state.tx.us

REQUIREMENTS FOR ALL SALONS

1. All floors in areas where services under the Act are performed, including restrooms and areas where chemicals are mixed or where water may splash, must be of a material which is not porous or absorbent and is easily washable, except that anti-slip applications or plastic floor coverings may be used for safety reasons.
Carpet is permitted in all other areas.
2. Sink with hot and cold running water
3. Every establishment shall provide at least one restroom located on or near the premises of the establishment. For public safety, chemical supplies shall not be stored in the restroom.
4. Identifiable sign, with the salon's name, must be displayed
5. A suitable receptacle for used towels/linen
6. One wet disinfectant soaking container
7. A clean, dry, debris-free storage area
8. A minimum of one covered trash container
9. Licensed premises shall eliminate any strong odors through adequate ventilation, including but not limited to, exhaust fans and air filtration to exhaust chemicals and fumes away from the public area and to provide for the input of fresh air.
10. Licensed premises shall not be utilized for living or sleeping purposes, or any other purpose that would tend to make the premises unsanitary, unsafe, or endanger the health and safety of the public. An establishment that is attached to a residence must have an entrance that is separate and distinct from the residential entrance, Any door between a residence and a licensed facility must be closed during business hours.
11. If manicure or pedicure services are provided the salon must have a Department approved sterilizer.
12. Copy of current law and rule book.

PLEASE NOTE: No cosmetology establishment shall, in any manner represent or permit representation to be made in its behalf that it is a barbershop, whether made by use of a display or device similar to a barber pole or otherwise. It may, however, advertise that services for males are available, with the exception of trimming and/or shaving beards or mustaches.



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ADDITIONAL REQUIREMENTS BY SPECIALTY

BEAUTY SALON

(FOR EACH LICENSEE PRESENT AND PROVIDING SERVICES)

- One working station
- One styling chair
- A sufficient amount of shampoo bowls
- One hand-held hair dryer, or hood dryer with or without chair
- A Department approved sterilizer if providing manicure or pedicure services

MANICURE /FACIAL SALON:

All requirements for manicure AND facial salons

WIG SALON

(FOR EACH LICENSEE PRESENT AND PROVIDING SERVICES)

- One mannequin table, station or styling bar to accommodate a minimum of 10 hairpieces
- One wig dryer
- Two canvas wig blocks

MANICURE SALON

(FOR EACH LICENSEE PRESENT AND PROVIDING SERVICES)

- One manicure table with light
- One manicure stool
- One professional client chair for each manicure station
- A Department Approved Sterilizer

FACIAL SALON

(FOR EACH LICENSEE PRESENT AND PROVIDING SERVICES)

- One facial couch/chair
- One mirror

HAIR BRAIDING SALON

(FOR EACH LICENSEE PRESENT AND PROVIDING SERVICES)

- One work station
- One styling chair

HAIRWEAVING/BRAIDING SALON

(FOR EACH LICENSEE PRESENT AND PROVIDING SERVICES)

- One work station
- One styling chair
- A sufficient amount of shampoo bowls for license providing hair weaving services
- One chair dryer/handheld dryer for each three licensees providing hair weaving services

INDEPENDENT CONTRACTORS

Salons may lease space to an independent contractor who holds a booth rental (independent contractor) license. The lessor (salon owner) to an independent contractor must maintain a list of all renters that includes the name of the renter and the cosmetology license number of the renter. The lessor (salon owner) must supply the department inspector with a list of renters upon request.

Revised 1-6-11