

***Compliance Division Staff Report***  
**Driver Training and Traffic Safety Advisory Committee Meeting**  
September 22<sup>nd</sup>, 2016

**Staff and Program Updates**

- Kathy Phillips separated from TDLR on July 15, 2016.
- George Ferrie and Lee Parham have interviewed several applicants for the Driver Training and Safety Program Specialist V position. They expect to have a decision made by Friday September 2<sup>nd</sup>.

**Projects**

- No current projects at this time.

**Public Outreach**

- No public outreach at this time. Once the Program Specialist position has been filled, we will continue with Public Outreach.

# **Driver Training and Traffic Safety Advisory Committee**

September 22, 2016



## **Driver**

The forms are updated and will be posted on our website by mid-September. Shanisty Villanueva is updating the FAQ's for the Driving Safety Instructors form. The team have created a Parent Taught Form (no fee) and will create a step-by-step process on how to submit the course.

## **School Inspections/Site Visits Section**

The Education and Examination Division continues to perform initial inspections of Driver Education Schools.

In the month of August, we completed the following initial School Inspections:

- Wilco Driving School – 201 S Lakeline Blvd Ste 204 – Cedar Park Tx 78613
- National Highway Safety Admin – 1855 Trawood Ste 207 – El Paso Tx 79935
- Lone Star Driving Academy – 300 N Teel Dr Ste 114 – Devine Tx 78016
- EP E-Z Driving School – 11940 Don Haskins Ste A2 – El Paso Tx 79936
- 3-Way Instruction LLC – 25103 FM 2100 Rd Ste C – Huffman Tx 77336

Education and Examination will be sending out Surveys to schools that has been inspected. Our goal is to continue to build a core foundation while maintaining exceptional customer service. The results of the survey are confidential and will only be seen by Education and Examination Director, Ray Pizarro and Education and Examination Facilitator, Ruby Ockletree.

The new “School Site Visit Request Form” is completed and the web team will post it to the website by mid-September.

## **Relocating**

We are relocating to the North Campus.

## **Personnel Updates**

Please join us in welcoming Roy Cantu and Fernando Gaytan to the Education & Examination family. Roy and Fernando began training on August 1, 2016 as new Education Inspectors.



Roy has worked a number of years in a school environment. His most recent responsibilities were the oversight of a Cosmetology School as the Executive Director. Roy is bilingual and has an Instructor License in the Cosmetology industry. Roy will cover the Fort Worth-West Region.



Fernando holds both a Barber and Cosmetology Instructor License. He also worked a number of years in the school environment. He was a former Director for Mel Academy where he was in charge of the day to day operations of 4 different campuses. Fernando will cover the Dallas-North Region.

**Key Statistics**  
**As of July 1, 2016**

**Course Providers**

<b>New</b>	<b>Renewal</b>	<b>Total</b>
<b>0</b>	<b>22</b>	<b>107</b>

**Parent Taught Course**

<b>New</b>	<b>Renewal</b>	<b>Total</b>
<b>0</b>	<b>NA</b>	<b>27</b>

**Driving Safety School**

<b>New</b>	<b>Renewal</b>	<b>Total</b>
<b>2</b>	<b>50</b>	<b>52</b>

**Drug & Alcohol Driving Awareness**

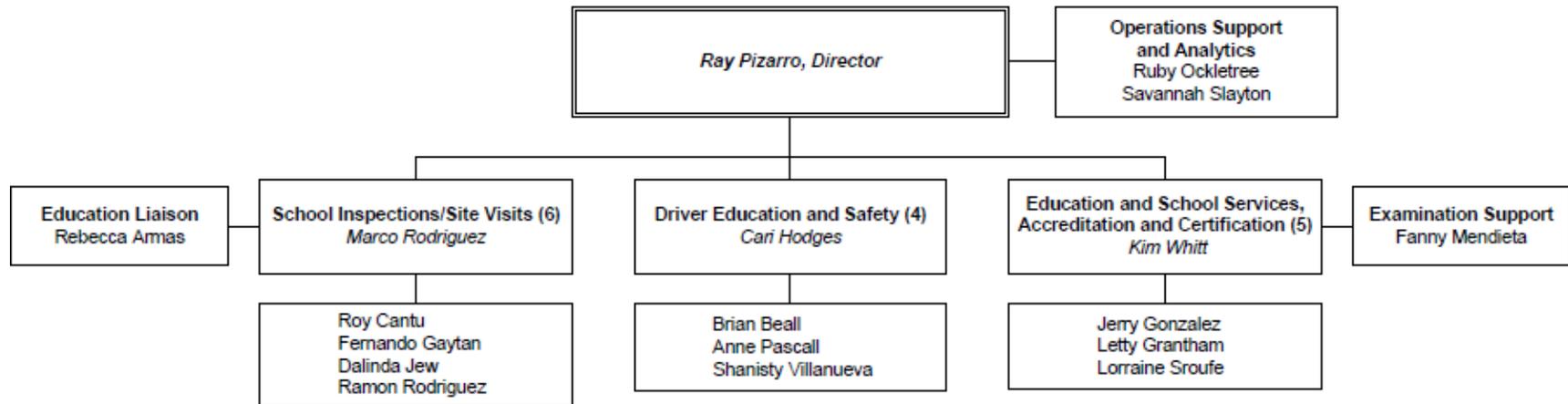
<b>New</b>	<b>Renewal</b>	<b>Total</b>
<b>0</b>	<b>1</b>	<b>1</b>

**Driver Education School**

<b>New</b>	<b>Renewal</b>	<b>Total</b>
<b>3</b>	<b>53</b>	<b>56</b>

# DIVISION CHART

## Education and Examination (18)



**Driver Training and Traffic Safety**  
**Advisory Committee**

**Enforcement Division Staff Report**  
**September 22, 2016**

**Case Highlights**

- On July 18, an agreed order was entered against Alejandra Salazar assessing an administrative penalty of \$75 for failing to timely submit fingerprints for the purpose of a criminal background check, when applying for a driver education instructor license.
- On July 27, an agreed order was entered against Michele Cooper assessing an administrative penalty of \$75 for failing to timely submit fingerprints for the purpose of a criminal background check, when applying for a driver education instructor license.
- The Enforcement Division has processed two criminal history evaluation letters. One evaluation letter was determined eligible, and the other was determined ineligible.

**Key Statistics – Fiscal Year 2016**

Shown below are key statistics for the DES program and for all TDLR programs combined through July 31, 2016.

<b><u>Statistic</u></b>	<b><u>DES</u></b>	<b><u>TDLR</u></b>
• Number of cases opened:	104	10,188
• Number of cases resolved:	86	11,137
• Number of Agreed Orders:	2	2,141
• Total amount of penalties assessed:	\$150	\$5,121,490
• Total amount of penalties collected:	\$150	\$2,440,053

# Driver Training & Traffic Safety Meeting Driver Training & Safety Licensing Report, 2016

(End of 2016 Fiscal Year)

<b>Driver Education Instructors</b>	<b>FY 16</b>	<b>To Date</b>
New Licenses Issued	258	106
Renewed Licenses Issued	1,608	550
Total Population	1,933	1,933

<b>Driver Safety Instructors</b>	<b>FY 16</b>	<b>To Date</b>
New Licenses Issued	137	85
Renewed Licenses Issued	745	193
Total Population	914	914

<b>Drug &amp; Alcohol Awareness Instructors</b>	<b>FY 16</b>	<b>To Date</b>
New Licenses Issued	5	1
Renewed Licenses Issued	52	18
Total Population	164	164

<b>Specialized Driving Safety Instructors</b>	<b>FY 16</b>	<b>To Date</b>
New Licenses Issued	0	0
Renewed Licenses Issued	13	0
Total Population	13	13