



TEXAS DEPARTMENT OF LICENSING & REGULATION
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JOB POSTING

**Information Technology/ Software Development Services
Data, Reporting, Power Platform Team Lead
Systems Analyst VI
\$93,852- \$101,000.04 annually
\$7,821- \$8,416.67 monthly**

Posting No: 0607-22

Opening Date: 06/16/22

Group: B26

Position: TBD

Closing Date at 5 PM: UNTIL FILLED

Job Description

The Information Technology (IT) Data, Reporting, Power Platform Team Lead is selected by and responsible to the Software Development Services Manager and performs highly advanced computer systems analysis work. Work involves using computer technology effectively and efficiently by devising new ways to improve functionality of existing systems, databases or networks and implementing new systems. The IT Data, Reporting, Power Platform Team Lead works closely with IT staff and users to oversee the planning and analysis of system requirements, procedures to develop, implement, and test solutions to complex applications problems, perform systems management and integration, improve existing systems, and review system capabilities and workflow, to include the efficient and effective storage, retrieval, customization, and archiving of data. Will oversee the analysis of requirements, estimates, detailed design, coding, and testing of approved solutions. Will supervise the work of others. The IT Data, Reporting, Power Platform Team Lead works under minimal supervision with extensive latitude for the use of initiative and independent judgment and performs related duties as assigned, including participating in extensive opportunities to acquire additional skills in support of IT needs. Occasional weekend and evening or on-call work may be required. Minimal travel may be required.

Essential Duties

- Oversees and/or plans, designs, develops, implements, supports, and maintains the information technology security measures to safeguard agency information.
- Participates in and oversees the lifecycle of solutions regarding databases (design, modification, and maintenance), reports (design, development, deployment, and maintenance), and Power Platform applications (design, development, deployment, and maintenance)
- Conducts studies and prepares reports that include study findings, recommendations, and instructions for proposed system implementations; formulates logical descriptions of problems; and devises and implements optimum solutions.
- Oversees projects that cross functional agency systems and other state entities that require coordinating, planning, and scheduling and managing throughout the project management lifecycle and software development lifecycle.
- Oversees and/or trains staff prior to the implementation of technical and/or computer systems and offers advice and guidance during the implementation process.
- Participates in the development and execution of enterprise-level strategies and technical direction, including establishing processes and procedures for executing and maintaining technology road maps.
- Coordinates and provides application and database operations triage support to troubleshoot and resolve functional and performance issues encountered in production, development, and test environments.
- Develops standards, guidelines, policies, and procedures designed to ensure the integrity of database environments.
- Develops and implements strategic planning actions and policy decisions related to the agency's systems and makes recommendations concerning the direction of the agency's computer and management information systems and ensure the integrity of the database environment.
- Oversees the evaluations and review of database performance monitoring and implements efficiency improvements.

- Coordinates with EP MO to plan and schedule studies and system implementations.
- Supervises, plan and/or assigns the work of others.
- Complies with division and/or agency training as required.
- Demonstrates a spirit of teamwork, offering positive and constructive ideas, encouragement, and support to other members of the staff and team, while upholding the Agency's core values.
- Keeps management appropriately informed of ongoing activities and critical matters affecting the operations and well-being of the applications, systems, and the Department.
- Adheres to all Department procedures and personnel policies and performs other related work as assigned and required to maintain Division operation.

Minimum Requirements

Four (4) years of experience in IT computer systems performing database development and maintenance of an electronic licensing or similar system is required. Two (2) years of data analysis and report development and maintenance of an electronic licensing or similar system is required. The experience requirements may run concurrently. Graduation from an accredited four-year college or university with major course work in computer science, computer information systems, management information systems, or a related field is generally preferred.

Strongly preferred experience in/with:

- MS SQL Server
- Managing the work of others
- Coordinating projects across divisions and/or involving one or more state agencies
- Design, development, testing, and implementation of IT solutions
- Structured Query Language

Preferred experience in/with:

- Project leadership
- Microsoft Windows C# application development
- Team Foundation Server (TFS) administration or use TFS/non-TFS application life cycle tools
- GoAnywhere Managed File Transfer (MFT) administration or use

Experience that is helpful:

- Application security vulnerability assessment
- Windows Server operating system permissions
- Working with an Active Directory environment

Veterans, Reservists or Guardsmen with an MOS or additional duties that fall in the fields of 25B Information Technology Specialist, CT Cryptologic Technician, 0671 Data Systems Administrator, 3D0X2 Cyber Systems Operations or other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this position and are highly encouraged to apply.

Additional Military Crosswalk information can be accessed at:

https://hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_InformationTechnology.pdf

Remarks

The successful candidate will have: Knowledge of the principles, practices, and techniques of computer databases, programming, and systems design; computer operations, systems, and procedures; project control and cost estimating techniques; computer database application systems; computer programming languages; data processing flowcharting techniques; database structures and theories; current database technologies; and data analysis, evaluation, and testing techniques and protocols. Knowledge of effective leadership principles; of software development and programming in a regulatory and/or licensing environment; and of TDLR's strategic initiatives and core priorities. Knowledge of TDLR's Core Values and the ability to apply them daily. Skill in the use of computer equipment and in modifying programs for computer applications. Skill in coordinating and solving problems; developing or revising program code; scheduling, testing, installing, and implementing programs; and troubleshooting computer systems. Ability to analyze systems and procedures, to write and revise standards and procedures, and, to manage multiple tasks. Ability to effectively lead a technically creative and culturally diverse team; to lead, inspire and innovate; and, to create positive and effective teams. Ability to effectively resolve conflict and broker

collaboration; to communicate effectively; to work effectively with all staff; and, to supervise the work of others.

Applications may be downloaded from TDLR's website <https://www.tdlr.texas.gov/employ.htm>.
E-mail or fax applications to: TDLR, Human Resources Office, Austin Texas 78711, Fax (512) 475-3377.
E-mail Human.Resources@tdlr.texas.gov. **Resumes will not be accepted in lieu of State Applications.**
Applications not completely filled out may be rejected. Only typed applications will be considered.

This job is not covered by the Fair Labor Standards Act (FLSA).

TDLR IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

TDLR participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.

TDLR provides a total compensation package that enables us to attract, motivate, and retain highly skilled and talented employees, including a merit system, full use of salary ranges, performance awards, retention and recruitment bonuses.

In compliance with the Americans with Disabilities Act (ADA), TDLR will provide reasonable accommodation during the hiring and selection process for individuals with a disability. If you need assistance completing the application, contact TDLR Human Resources at 512-463-7184. If you are contacted for an interview and need accommodation to participate in the interview process, please notify the person scheduling the interview