



TEXAS DEPARTMENT OF LICENSING & REGULATION
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JOB POSTING

**Deputy Boiler Inspector Trainee – *Southeast Dallas
Boiler Inspector I
\$46,704- \$53,412 annually
\$3,892- \$4,451 monthly**

Posting No: 1007-23

Opening Date: 10/05/22

Group: B20

Closing Date: Until filled

Position: 84

Job Description

The intent of this position is to provide the necessary experience in the construction, installation, inspection, operations, maintenance, or repairs of boilers required to become a Boiler Inspector I. The Deputy Boiler Inspector Trainee is selected by and responsible to the Chief Boiler Inspector and receives on-the-job training in the presence of a National Board Commissioned In-Service Inspector(s), who performs complex boiler inspection work for the Boiler Program to ensure compliance with the American Society of Mechanical Engineers, National Board Inspection Code, and the Texas Boiler Law and Rules. Duties include learning the proper methods for: scheduling, conducting, and documenting in-service boiler inspections and re-inspections; recommending and verifying corrective action for non-compliance; providing technical assistance; disseminating information; and performing other duties as needed to maintain operations. Work is performed under direct supervision of a National Board Inservice Commissioned Inspector until the trainee obtains the Texas Inservice Boiler Commission and the trainee demonstrates sufficient evidence he/she is capable of performing these duties on their own.

***The position will be home based and will be required to reside in Southeast Dallas.**

Essential Duties- The following Critical Job Elements are conducted by the Trainee under the direct observation of a National Board Inservice Commissioned Inspector:

- Participate and complete the National Board of Boiler and Pressure Vessel Inspectors NB-380 training program.
- Inspects boiler units daily for compliance with codes, the Texas Boiler Law and Rules, and national standards; prepares and submits inspection data as required using prescribed forms.
- Documents violations and monitors the status of non-compliance. Conducts follow-up inspections to verify that owners perform corrective action of existing violations, ensuring public safety in accordance with the Texas Boiler Law and Rules and applicable national standards.
- Manages the assigned workload and maintains communication with TDLR staff in an efficient and effective manner as required by established policies and procedures.
- Complies with division and/or agency training requirements.
- Keeps management appropriately informed of ongoing activity and critical matters affecting the operation and well-being of the agency.
- Demonstrates a spirit of teamwork offering positive and constructive ideas, encouragement, and support of staff and teams.
- Adheres to all Texas Department of Licensing and Regulation Personnel Policies and performs other duties required to maintain field operations.

Minimum Requirements:

Experience in the construction, installation, inspection, operations, maintenance, or repairs of boilers preferred. Qualify for and acquire a Texas Boiler Inspector Inservice Commission within nine (9) months of hire. Graduation from high school or equivalent. Must possess a valid class C driver's license and proof of auto liability insurance.

Veterans, Reservists or Guardsmen with an MOS or additional duties that fall in the fields of 91C Utilities Equipment Repairer, MM Machinist's Mate, 3E1X1 Heating, Ventilation, Air Conditioning, and Refrigeration or other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this position and are highly encouraged to apply.

Additional Military Crosswalk information can be accessed at:

http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_InspectorsandInvestigators.pdf

Remarks:

The successful candidate will have: The following attributes are preferred but not necessarily required at the time of hiring:

Knowledge of the State of Texas Boiler laws, regulations, rules, and codes relating to the use, construction, installation, and repair of boilers and pressure vessels. Skill in the use of technical equipment and detection devices; in the operation of high- and low-pressure boilers; and, in analyzing and interpreting data. Skill in the use of computers and mobile devices, and their applicable software, including the use of in-house applications and Microsoft Office. Skill in organization, planning and attention to detail. Ability to conduct complete thorough inspections and report accurate results; and, to manage workload in an organized and effective manner. Ability to understand, interpret and explain the Boiler Program's statutes, rules, policies and procedures; to multi-task within tight time constraints; and, to gather, correlate, and analyze facts. Ability to devise solutions to problems; to prepare reports; and, to develop, evaluate, and interpret policies/procedures. Ability to establish goals and objectives, to devise solutions to problems; and, to plan and coordinate effectively. Ability to provide friendly, caring and effective service to citizens and employees of the Department, and, to establish and maintain courteous, effective working relationships with co-workers, and the general public.

Applications may be downloaded from TDLR's website <https://www.tdlr.texas.gov/employ.htm>

E-mail or fax applications to: TDLR, Human Resources Office, P.O. Box 12157, Austin Texas 78711, Fax (512) 475-3377.

E-mail Human.Resources@tdlr.texas.gov. **Resumes will not be accepted in lieu of State Applications. Applications not completely filled out may be rejected. Only typed applications will be considered.**

This job is not covered by the Fair Labor Standards Act (FLSA).

TDLR IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

TDLR provides a total compensation package that enables us to attract, motivate, and retain highly skilled and talented employees, including a merit system, full use of salary ranges, performance awards, retention and recruitment bonuses.

TDLR participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.

In compliance with the Americans with Disabilities Act (ADA), TDLR will provide reasonable accommodation during the hiring and selection process for individuals with a disability. If you need assistance completing the application, contact TDLR Human Resources at 512-463-7184. If you are contacted for an interview and need accommodation to participate in the interview process, please notify the person scheduling the interview.