



TEXAS DEPARTMENT OF LICENSING & REGULATION

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IHB RECERTIFICATION TRANSMITTAL FORM

The industrialized builder or alteration permit holder shall complete the following information and submit with a copy of all required construction documents and a copy of the data plate. This form is used only for recertification of industrialized buildings designed to be moved.

Builder or Installation Permit Holder's Name: _____ Builder Reg # or Installation Permit # _____

Mailing Address: _____

Contact Name: _____

*Contact Email: _____ Contact Phone # _____

Address where alteration will be performed: _____

Recertification Class - Complete the following for the units to be recertified.

Manufacturer's name & registration #: _____

Unit serial numbers as assigned by mfg: _____

Texas decal numbers: _____

Class 1 – Original approved construction documents exist and the building has not been previously altered (includes buildings constructed on or after October 31, 2008) [rule 70.74(f)(1) and 70.74(f)(10)]. Enter the approval date of the original documents: _____.

Check here is building has not been previously occupied or used for its intended purpose.

Class 2 – Original approved construction documents do not exist. [rule 70.74(f)(2)].

Class 3 - Original approved construction documents exist, but building has been altered and not previously recertified [rule 70.74(f)(3)]. Enter the approval date of original documents: _____.

Class 4 – Building has been recertified, new alterations planned [rule 70.74(f)(4)]. Enter the name of the DRA responsible for previous recertification approval and previous recertification ID number _____.

Check this box if emergency repairs were performed [rule 70.74(f)(5)].

Complete the following:

With knowledge of the penalties for false statements, I certify that the above information is true and accurate. I further certify that alterations of industrialized housing and buildings shall be constructed in accordance with the mandatory building codes, the engineered plans, and Department rules and shall be inspected in accordance with the procedures established by the Texas Industrialized Building Code Council.

Signature of industrialized builder or installation permit holder

_____ Date

_____ Printed name of industrialized builder or installation permit holder

Signature must be a corporate officer if incorporated, managing partner of a partnership, sole proprietor, or installation permit holder, or other individual as designated in writing to the Department as authorized to represent the builder or installation permit holder.

* The Department will add your address to the Industrialized Housing and Buildings (IHB) email notification list, which automatically provides information from the Department on matters affecting IHB. Your email address is confidential pursuant to the Texas Public Information Act and the Department will not share it with the public. See additional information at the following link: <https://www.tdlr.texas.gov/disclaimer.htm>.

The following Section is to be completed by the Design Review Agency upon approval of the alteration construction documents.							
Design Review Agency (DRA) Name:	Registration #IHDRA-						
DRA contact name (person to be contacted if there are questions concerning approval of alteration construction documents (please print or type):							
*Contact Email:	Contact Phone #:						
<p>Check this box if alterations evaluated in accordance with Chapter 12 of the International Existing Building Code.</p> <p>Check type of approval (check all that apply):</p> <ol style="list-style-type: none"> 1. Construction documents for alterations as approved will assure compliance of entire building with the current mandatory building codes or building code amendments (building was constructed to the current mandatory codes and has never been occupied). 2. Construction documents for alterations as approved will assure compliance of he building with the current edition of the International Existing Building Code. 3. Recertification – Construction documents as approved will bring building into compliance for recertification of building. 4. Recertification – As built construction documents approved, no construction required to bring building into compliance with mandatory building codes. 							
Approval Date of Documents:							
Recertification/alteration identification number assigned by DRA:							
<p>The recertification/alteration will result in a change in the following information.</p> <p>Not applicable</p> <p>Occupancy group changes from a _____ to a _____</p> <p>Type of construction changes from _____ to _____</p> <p>Permissible type of gas changes from _____ to _____</p> <p>Maximum wind speed and exposure changes from _____ mph, exposure _____ to _____ mph, exposure _____</p> <p>Maximum snow (roof) load changes from _____ psf to _____ psf</p> <p>Seismic design category changes from _____</p> <p>The following special conditions or limitations will apply:</p>							
<p>System Testing Requirements:</p> <p>System testing not required during construction.</p> <p>System testing required during construction. Indicate tests that are required.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">DWV test (IPC §§ 312.2 or 312.3 and 312.4)</td> <td style="width: 50%;">Water supply system test (IPC § 315.5)</td> </tr> <tr> <td>Backflow prevention assemblies (IPC § 312.9)</td> <td>Gas system testing (IFGC § 406)</td> </tr> <tr> <td>Electrical system testing (NEC 550-12)</td> <td>Concrete tests (IBC 1905.6)</td> </tr> </table>		DWV test (IPC §§ 312.2 or 312.3 and 312.4)	Water supply system test (IPC § 315.5)	Backflow prevention assemblies (IPC § 312.9)	Gas system testing (IFGC § 406)	Electrical system testing (NEC 550-12)	Concrete tests (IBC 1905.6)
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Electrical system testing (NEC 550-12)	Concrete tests (IBC 1905.6)						
Signatures of Plan Reviewers							
Structural Plan Reviewer:							
Mechanical Plan Reviewer:							
Electrical Plan Reviewer:							
Plumbing Plan Reviewer:							
Building Plan Reviewer:							
Fire Safety Plan Reviewer:							
Accessibility Plan Reviewer:							