



### Recertification Transmittal Form

*For Industrialized Buildings designed to be moved from One Commercial Site to another Commercial Site*

The industrialized builder or alteration permit holder shall complete the following information and submit with a copy of required construction documents and a photocopy of the building data plate. This form is used only for recertification of industrialized buildings designed to be moved.

Builder's or Owner's name: \_\_\_\_\_

Builder's Registration Number or alteration permit Number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ \*Email address (optional): \_\_\_\_\_

Address where alteration construction will be performed: \_\_\_\_\_

**Recertification Class – Complete the following for the units to be recertified**

Manufacturer's name & registration #: \_\_\_\_\_

Unit serial numbers as assigned by mfg: \_\_\_\_\_

Texas decal numbers: \_\_\_\_\_

- Class 1 - Original approved construction documents exist and the building has not been previously altered (includes buildings constructed on or after October 31, 2008) [rule 70.74(f)(1) and 70.74(f)(10)] **Enter the approval date of original documents:** \_\_\_\_\_  
 **Check here if building has not been previously occupied or used for its intended purpose**

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- Class 2 - Original approved construction documents do not exist [rule 70.74(f)(2)]

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- Class 3 - Original approved construction documents exist, but building has been altered and not previously recertified [rule 70.74(f)(3)]. **Enter the approval date of original documents:** \_\_\_\_\_

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- Class 4 - Building has been recertified, new alterations planned [rule 70.74(f)(4)] **Enter the name of the DRA responsible for previous recertification approval and previous recertification identification number:** \_\_\_\_\_

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- Check this box if emergency repairs were performed [rule 70.74(f)(5)]

**Complete the following:**

With knowledge of the penalties for false statements, I certify that the above information is true and accurate. I further certify that alterations of industrialized housing and buildings shall be constructed in accordance with the mandatory building codes, the engineered plans, and Department rules and shall be inspected in accordance with Department rules and the procedures established by the Texas Industrialized Building Code Council.

\_\_\_\_\_  
 Signature of industrialized builder or alteration permit holder Date

\_\_\_\_\_  
 Printed name of industrialized builder or alteration permit holder

Signature representing industrialized builder must be a corporate officer if incorporated, managing partner of a partnership, sole proprietor, or other individual as designated in writing to the Department as authorized to represent the builder.

\* The Department will add your address to the Industrialized Housing and Buildings (IHB) email notification list, which automatically provides information from the Department on matters affecting IHB. Your email address is confidential pursuant to the Texas Public Information Act and the Department will not share it with the public. See additional information at the following link: <https://www.tdlr.texas.gov/disclaimer.htm>

**Recertification Transmittal Sheet**

The following Section is to be completed by the Design Review Agency upon approval of the recertification construction documents.

Design Review Agency (DRA) Name:	Registration #IHdra-
DRA contact name and phone # and/or email address of person to be contacted if there are questions concerning approval of plans and specifications (please print or type):	

Check this box if alterations evaluated in accordance with Chapter 12 of the International Existing Building Code.

**Check type of approval** (check all that apply):

- 1. Construction documents for alterations as approved will assure compliance of entire building with the current mandatory building codes or building code amendments (building was constructed to the current mandatory codes and has never been occupied).
- 2. Construction documents for alterations as approved will assure compliance of the building with the current edition of the International Existing Building Code.
- 3. Recertification – Construction documents as approved will bring building into compliance for recertification of building.
- 4. Recertification – As built construction documents approved, no construction required to bring building into compliance with mandatory building codes.

**Approval Date of Construction Documents:** \_\_\_\_\_

**Recertification/alteration identification number assigned by DRA:** \_\_\_\_\_

**The recertification will result in a change in the following information.**

- Not applicable
- Occupancy group changes from a \_\_\_\_\_ to a \_\_\_\_\_
- Type of construction changes from \_\_\_\_\_ to \_\_\_\_\_
- Permissible type of gas changes from \_\_\_\_\_ to \_\_\_\_\_
- Maximum wind speed and exposure changes from \_\_\_\_\_ mph, exposure \_\_\_\_\_ to \_\_\_\_\_ mph, exposure \_\_\_\_\_
- Maximum snow (roof) load changes from \_\_\_\_\_ psf to \_\_\_\_\_ psf
- Seismic design category changes from \_\_\_\_\_ to \_\_\_\_\_
- The following special conditions or limitations will apply: \_\_\_\_\_

**System Testing Requirements:**

- System testing not required during construction
- System testing required during construction. Indicate the tests that are required.
  - DWV test (IPC §§ 312.2 or 312.3 and 312.4)
  - Water supply system test (IPC § 312.5)
  - Backflow prevention assemblies (IPC § 312.9)
  - Gas system testing (IFGC § 406)
  - Electrical system testing (NEC 550-12)
  - Concrete tests (IBC 1905.6)

**Signatures of Plan Reviewers**

Structural Plan Reviewer:
Mechanical Plan Reviewer:
Electrical Plan Reviewer:
Plumbing Plan Reviewer:
Building Planning Plan Reviewer:
Fire Safety Plan Reviewer:
Accessibility Reviewer: