



CONTINUING EDUCATION PROVIDERS AT A GLANCE

Rules: Title 16 T.A.C. Chapters 51, 59, & 60

Audits? Yes

Individuals? No

Number of Licensees: 2,360 (FY 25)

Overview:

TDLR establishes and oversees continuing education courses for many of the occupations it regulates. These courses are required by statute in order to renew a professional license. TDLR licenses the course providers and reviews and approves the courses offered by providers. Courses can be provided in the classroom or online. Most providers supply course completion information to TDLR electronically.

These occupations include:

- Air Conditioning and Refrigeration Contractors
- Auctioneers
- Cosmetologists
- Electricians
- Elevator Contractor Responsible Party
- Massage
- Mold
- Property Tax Consultants
- Registered Accessibility Specialists
- Sanitarians
- Tow Operators
- Water Well Drillers and Pump Installers

Course Approvals

A course provider must obtain a separate course approval for each occupation that will be awarded continuing education credit for a particular course. Course approvals are valid for one year.

Each application for a course approval must include:

- the time allotted for each segment; and
- a list of references such as textbooks, videos, tapes, handouts, study materials, laws, rules, and any additional documentation.

Course materials must have the following characteristics:

- appropriate grammar, spelling and punctuation;
- appropriate illustrations and graphics to show concepts not easily explained in words; and
- comprehensive presentation of subject matter intended to increase or maintain the skills or competence of the licensee.

License	Fee
<i>All course provider registrations and courses are valid for one year. License fees vary by program.</i>	
Provider Application	\$200
Provider Renewal	\$200
Course Approval (per occupation)	\$100
Record fee (if required)	\$5 per license

Course Requirements

Unless commission rules relating to continuing education requirements for a specific occupation provide otherwise, all continuing education courses must cover one or more of the following aspects of licensure:

- technical;
- business;
- health;
- safety;
- legal; or
- other relevant topics approved by TDLR.

Course Hours

TDLR determines the number of hours of continuing education credit for a course. One hour of continuing education credit is equivalent to 50 minutes of actual instruction time. TDLR may approve courses in increments of less than one hour of continuing education credit.

Audits

TDLR employees and representatives conduct on-site audits of providers and the courses offered. Audits may be conducted without prior notice to the provider, and TDLR employees and representatives may enroll and attend a course without identifying themselves as TDLR employees or representatives.

Most health occupations regulated by TDLR also require continuing education courses on specific topics, including human trafficking awareness. These courses can be offered by higher education institutions, industry associations or other entities.