



## TEXAS DEPARTMENT OF LICENSING & REGULATION

P.O. Box 12157 • Austin, Texas 78711-2157

[www.tdlr.texas.gov](http://www.tdlr.texas.gov)

### OCCUPATIONAL LICENSE APPLICATION CLAIMING TO HAVE NO SOCIAL SECURITY NUMBER

**DOCUMENTS SUBMITTED WITH YOUR APPLICATION WILL NOT BE RETURNED. KEEP A COPY OF YOUR COMPLETED APPLICATION AND ALL ATTACHMENTS.**

1. NAME – Provide your legal name in the spaces provided. This should match the name provided on your application. (Last, First, Middle Name, Suffix) Examples of a suffix include Jr., Sr., and II. (Mr. is not a suffix.)
2. MAILING ADDRESS – Provide your current mailing address. This is the address where we will send you mail. This address can be a post office box. You can add the zip plus-4 to help the postal service deliver mail more efficiently and accurately.
3. PHONE NUMBER – Provide a telephone number, including the area code, where we can reach you during the day. This may be your office phone number where we can leave a message. Provide an alternate phone number where you may also be reached or we can leave a message.
4. DATE OF BIRTH – Provide your birthdate.
5. PLACE OF BIRTH – Provide the city, state, zip code and country for your place of birth.
6. EMAIL ADDRESS – Provide your email address. By providing your email address you authorize TDLR to send licensing communications and required notices to you by electronic mail. You may revoke this authorization in writing. You must update your email address, or you will not receive these notices. The email address provided will remain confidential except as permitted or required by law.
7. LICENSE INFORMATION - Provide the type of license you hold or are applying for, license number, if applicable, and business name, if applicable. Business information must be provided if you are submitting this as part of a business application.
8. CERTIFICATION – Carefully read the statements of certification and select the option that applies to you before signing and dating the application.
9. SUPPORTING DOCUMENTATION - Supporting documents must be included with submission of this form unless otherwise indicated.
10. Submit this form with the required documents at [TDLR Lawful Presence](#).

For additional information and questions, visit the TDLR website or reach Customer Service via [webform](#). The webform will allow you to submit your request for assistance and include attachments needed. Customer Service Representatives are available Monday through Friday (excluding holidays) at (800) 803-9202 (in state only), (512) 463-6599, or Relay Texas-TDD: (800) 735-2989.

#### **TDLR PUBLIC INFORMATION ACT POLICY:**

This document is subject to the Texas Public Information Act. With certain exceptions, information in this document may be made available to the public. For more information, view the [TDLR Public Information Act Policy](#).



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## OCCUPATIONAL LICENSE APPLICATION CLAIMING TO HAVE NO SOCIAL SECURITY NUMBER

### APPLICANT CONTACT INFORMATION

1. Name:

Last

First

Middle

Suffix (Jr., Sr., III)

2. Mailing Address:

Street Number & Name Apt/Bldg/Ste #

City

State

Zip Code + 4

3. Primary Phone Number:

Alternate Phone Number: (optional)

(Area Code) Phone Number

(Area Code) Phone Number

4. Date of Birth:

5. Place of Birth:

MM/DD/YYYY

City, State, Zip Code

Country

6. Email Address:

ex: johndoe@gmail.com

7. License Information:

Type of license applied for

License Number (if applicable)

Business Name (if applicable)

### 8. CERTIFICATION

**8a. I certify that I am a citizen of the United States or am lawfully present in the United States.** I authorize full disclosure of any state or federal governmental record concerning the issuance to or use of a Social Security number by me to any authorized agent of the Department, whether the records are of a public, private, or confidential nature. This information will be used to determine my eligibility to receive a license from the Department.

I certify that I have never been issued or assigned a Social Security number by the Social Security Administration. (Include supporting documentation as listed on page 2.)

I certify that I have been issued the following Social Security number by the Social Security Administration:

Social Security Number

(Include supporting documentation as listed on page 2.)

**8b. I certify that I do not reside in the United States, have not been issued a Social Security number by the Social Security Administration,** and am an owner of the business entity applying for licensure, which is not a sole proprietorship. (Supporting documentation is not required.)

I declare under penalty of perjury that the above is true and correct. I understand that providing false information may result in denial of this application and/or revocation of my license.

Executed in:

County

State

Signature

Date



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### SUPPORTING DOCUMENTATION

All documents should be submitted as a clear, legible copy or image, including by electronic upload or scanned submission. Please do not mail or send original documents to TDLR, as they will not be returned. All documents must be unexpired unless otherwise noted. The department may request additional documentation if needed to complete verification.

**Option A – Upload the Occupational License Application Claiming to Have No Social Security Number form and ONE document from the list below:**

- **REAL ID–compliant driver license or state identification card** (*Must not be marked "limited term" or "temporary"*)
- **U.S. Passport or U.S. Passport Card** (*may be expired*)
- **U.S. military identification card**
- **Handgun license issued by the Texas Department of Public Safety**
- **Identification or immigration-related document issued by the U.S. Department of Homeland Security, U.S. Citizenship and Immigration Services, or the U.S. Department of State confirming lawful presence and authorization to work, such as:**
  - **Certificate of Naturalization (Forms N-550 or N-570)** (*no expiration*)
  - **Certificate of Citizenship (Forms N-560 or N-561)** (*no expiration*)
  - **Permanent Resident Card (Form I-551)**
  - **Foreign passport with a valid I-551 (ADIT) stamp** (*passport may be expired; stamp must be valid*)
  - **Immigrant visa (MRIV) with I-551 endorsement**, presented within one year of admission
  - **Form I-94 Arrival/Departure Record** showing lawful admission or parole and a valid, unexpired period of authorized stay
  - **Form I-797 Notice of Action** granting permanent resident status, or approving or granting immigration status, parole, or asylum, or showing a pending or prima facie determination where applicable
  - **Refugee Travel Document (Form I-571)** (*unexpired*)
  - **Employment Authorization Document (Form I-766)** reflecting authorized status (including Category C31)
  - **Form I-512L (Authorization for Parole)** (*unexpired*)

**Option B – Upload the Occupational License Application Claiming To Have No Social Security Number form and BOTH documents from the list below:**

If you do not have one of the documents listed in Option A, submit BOTH of the following:

- A driver's license or state identification cards issued by one of the following states:  
Alabama, Alaska, Arizona, Arkansas, Florida, Georgia, Idaho, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Michigan, Mississippi, Missouri, Montana, Nebraska, New Hampshire, North Carolina, North Dakota, Ohio, Oklahoma, Pennsylvania, South Carolina, South Dakota, Tennessee, Texas, West Virginia, Wisconsin, or Wyoming
- AND**
- One of the following:
  - A birth certificate issued by a U.S. state, U.S. territory, or the District of Columbia;  
OR
  - A U.S. Government document showing birth abroad to a U.S. citizen, such as:
    - Consular Report of Birth Abroad (Form FS-240)
    - Certification of Report of Birth (Form DS-1350)
    - Certificate of Birth Abroad (Form FS-545)