



TEXAS DEPARTMENT OF LICENSING & REGULATION

P.O. Box 12157 • Austin, Texas 78711-2157

www.tdlr.texas.gov

SPEECH-LANGUAGE PATHOLOGY SUPERVISORY RESPONSIBILITY STATEMENT (SRS) INSTRUCTIONS

All information provided must be typed or printed in black ink. The applicant should return the completed form with the rest of the completed application to the address at the top of this page. **This form is no longer required if your supervisor submits the online supervisee Add/Drop application (for licensed SLP Assistants only).**

1. **ASSISTANT'S NAME** – Write the assistant's legal name in the space provided. (Last Name, First Name, Middle Name, Suffix) Examples of a suffix include Jr., Sr., and II. (Mr. is not a suffix.)
2. **ASSISTANT'S TEXAS LICENSE # AND/OR SOCIAL SECURITY NUMBER** – If you currently hold an Assistant in Speech-Language Pathology license, indicate your Texas Assistant in Speech-Language Pathology license number **and** your social security number (SSN). If you do not currently have a Texas Assistant in Speech-Language Pathology license, please provide your SSN. SSN disclosure is required by Section 231.302(c)(1) of the Texas Family Code in order to obtain a license. Your social security number is subject to disclosure to an agency authorized to assist in the collection of child support payments. For more information regarding child support payments, contact the Texas Attorney General at:
www.texasattorneygeneral.gov/child-support or call (512) 460-6000 or (800) 252-8014
3. **PROPOSED SUPERVISOR'S NAME** – Write your legal name in the spaces provided. (Last Name, First Name, Middle Name, Suffix) Examples of a suffix include Jr., Sr., and II. (Mr. is not a suffix.)
4. **SUPERVISOR'S TEXAS LICENSE #** – Write the proposed supervisor's Speech-Language Pathologist Texas license number.
5. **SUPERVISOR'S EMAIL ADDRESS** – Write the proposed supervisor's email address. By providing my email address I authorize TDLR to send licensing communications and required notices to me by electronic mail. I understand that I may revoke this authorization in writing and that I must update my email address or I will not receive these notices. I understand that the email address I have provided in this application will remain confidential except as permitted or required by law.
6. **APPLICABLE BOX – Initial Assistant in Speech-Language Pathology License** – Those who have never held an Assistant in Speech-Language Pathology license in Texas. **Change of Supervisor** - Please list the names of any supervisors to be **removed** in item 7. **Additional Supervisor** – Please check this box if you are keeping your current supervisor and adding an additional supervisor.
7. **OTHER CURRENT SUPERVISOR** – List the name and license number for any other current supervisors who will no longer supervise the Assistant in Speech-Language Pathology.
8. **EMPLOYER ADDRESS:** – List where the assistant shall be supervised
9. **THERAPY SITE(S)** – List the type of therapy site, for example: private homes, schools, hospitals, day care centers, nursing homes, clinics, etc.
10. **STATEMENT OF APPLICANT/ASSISTANT AND SUPERVISOR** – Carefully read the statement before dating and signing your application.

Reminder: Rule 111.154 Requirements, Duties, and Responsibilities of Supervisors

- (a) A license must have **two years** of professional experience in providing direct client services in the area of licensure in order to supervise an intern or assistant. The licensee's **internship** year shall be counted toward the **two years** of experience. (b) A licensee may not supervise an individual that is related to the licensee within the first degree of consanguinity. (4)(A) Supervise **no more than a total of four (4)** speech-language pathology interns and/or assistants.

SEND YOUR COMPLETED APPLICATION AND REQUIRED DOCUMENTS TO:

Texas Department of Licensing and Regulation
P.O. Box 12157
Austin, TX 78711-2157

Documents submitted with your application will not be returned. Keep a copy of your completed application, all attachments, and you check or money order. Do not send cash.

For additional information and questions, please visit the Texas Department of Licensing & Regulation website at <https://www.tdlr.texas.gov> or reach Customer Service via webform where you can submit your request for assistance and include attachments as needed at <https://www.tdlr.texas.gov/help>. Customer Service can also be reached at (800) 803-9202 [in state only], (512) 463-6599, Relay Texas-TDD: (800) 735-2989 or Fax: (512) 463-9468. Customer Service Representatives are available Monday through Friday 7:00 a.m. until 6:00 p.m. Central Time (excluding holidays).



TEXAS DEPARTMENT OF LICENSING & REGULATION

P.O. Box 12157 • Austin, Texas 78711-2157

www.tdlr.texas.gov

SUPERVISORY RESPONSIBILITY STATEMENT (SRS)

All information provided must be typed or printed in black ink.

Form can be submitted by: Email, Fax or Mail

ASSISTANT'S INFORMATION

1. Assistant Name:

2. Assistant License # or Social Security #:

(See Instruction Sheet for Disclosure Information)

SUPERVISOR'S INFORMATION

3. Proposed Supervisor's Name:

Last Name

First Name

Middle Name

Suffix

4. Supervisor's Texas License #:

5. Supervisor's Email:

PLEASE CHECK APPLICABLE BOX

6. Check one, please see instruction sheet to determine which is applicable:

☐ Initial SLP Assistant License ☐ Change of Supervisor ☐ Additional Supervisor

7. Other Current Supervisor(s) Name & License # to be **REMOVED** (please see instruction sheet)

Employer: The assistant shall be supervised at the follow location

8. Employer Address:

(Number, Street Name/Apartment Number)

City

State

Zip Code

9. Therapy Site(s) (for example: private homes, schools, hospitals, day care centers, nursing homes, clinics, etc.):

STATEMENT OF APPLICANT/ASSISTANT AND SUPERVISOR

For the Assistant in Speech-Language Pathology: If I change supervisors, my new supervisor and I will submit a new Supervisory Responsibility Statement (SRS) form. I also understand that I may not practice until the department has approved a new supervisor. I also understand that without approval, disciplinary action shall be imposed. I certify that I understand that I DO NOT have a caseload; I help manage only my approved supervisor's caseload.

For the Proposed Supervisor of the Assistant in Speech-Language Pathology: I agree that this assistant will not be allowed to practice until it has been verified that the assistant holds a current valid license, this form has been submitted, approved, and I have verified the online approval. I also agree to inform the department immediately, in writing, by email or fax when supervision has ceased. I shall provide the minimum of eight (8) hours per month of supervision, at least four (4) hours of which are direct, and at least two (2) hours of which is in person and onsite supervision where the licensed assistant is providing the therapy. Each supervisor must agree to all conditions in this agreement. I agree to accept responsibility for the services for all clients on my caseload provided by this licensed assistant. I certify that I have practiced for at least 2 years, which can include an internship year (clinical fellowship) year. I agree to supervise no more than a total of four interns and/or assistants.

After the Proposed Supervisor(s) and the Assistant Review Department Rules 111 Sub chapter P, Responsibilities of The Licensee and Code of Ethics, and §111.50, Licensing Requirements, each supervisor who agrees to accept responsibility for all services provided by the following individual (who is licensed or seeking a license as an assistant) must be listed on the completed Supervisory Responsibility Statement (SRS) for Speech-Language Pathology Assistant Form.

By the signatures below, we certify that we have read and will comply with all applicable provisions of the Speech-Language Pathology and Audiology Act; Texas Occupation Code, Chapter 401 and Chapter 51; Texas Administrative Code, Chapter 111; and the Speech-Language Pathology and Audiology Administrative Rules, We understand that providing false information on this application may result in denial of this application and/or revocation of the license we are requesting and the imposition of administrative penalties.

Signature of Supervisee

Signature of Supervisor

Date

Date