

SAMPLE TOW TICKET WITH THE ADDITIONAL INFORMATION THAT MUST BE KEPT BY A TOW COMPANY
BUT **NOT** COMBINED WITH VSF CHARGES.

ANYTOWN TOWING & RECOVERY

1234 MAIN STREET
ANYTOWN, TX 71234
PHONE: (555) 234-5678
TDLR LICENSE NO: 001234567C

TDLR LICENSE NUMBER OF THE TOWING OPERATOR:
FULL PRINTED NAME OF TOWING OPERATOR:
AGENCY / PERSON REQUESTING TOW:
ADDRESS: _____
PHONE: _____

DATE OF TOW: _____ TIME OF TOW: _____ AM PM

LOCATION OF VEHICLE: _____

LOCATION TOWED TO: _____

The specific rule or statutory provision sanctioning the tow:

Reason for the nonconsent tow:

YEAR	MAKE	MODEL	COLOR	LICENSE #	STATE	VIN

TOWING CHARGES DESCRIPTIONS	AMOUNT
TOTAL	

This is a **sample** of a tow ticket **that does not** combine the charges of a VSF. Using this form is not required or mandated: it is just an example. **Not all of the items on this form must be included. Also, items other than those listed above may be included or may be prohibited: See the Statutes and Rules for the complete guidelines to tow tickets. These guidelines are summarized on the back for your convenience.**

TOW TICKETS

Each nonconsent tow ticket must contain the following information.

- licensed name of the towing company
- publicly listed telephone number of the towing company
- towing company registration number with TDLR
- full printed name of the tow operator
- tow operator license number issued by TDLR
- only authorize charges directly related to towing the vehicle
- each charge must be separately itemized and must characterize the fees using the identical fee structure stated in the towing company's nonconsent towing fee schedule on file with the department.

Rule Reference: 86.709.

RECORDS THAT MUST BE KEPT FOR EVERY NONCONSENT TOW

- vehicle description, including license or vehicle identification number
- the specific rule or statutory provision sanctioning the tow
- each fact justifying the nonconsent tow
- location vehicle towed from
- vehicle storage location

Rule Reference: 86.705(k). **NOTE: The records that must be kept for every nonconsent tow may be combined on the tow ticket or may be kept separately. The decision whether to combine them is at the discretion of the tow company.**